

# MONTHLY PERFORMANCE REPORT

## November 2017

### Contents

#### **Section 1**

Pages 1 - 6

#### **2017-18 Exceptions – Current Month's Performance**

Current Month's performance information for indicators rated Red or Amber and highlighted Green indicators with commentary.  
(Green PIs)

November's green PIs with a comment are:

CP 5.2 – Govmetric

CP 1.5 – Child Protection Plans

CP 3.3 – Delayed transfers of care

CP 3.5 – Adults with a learning disability in paid employment

CP 4.9 – Children in good or outstanding schools

CP 1.7 – Concluded section 42 enquiries (safeguarding)

#### **Section 2**

Pages 7 - 10

#### **2017-18 Corporate Performance Indicators**

Performance Information for all Corporate Priority Indicators

#### **Section 3**

Pages 11 - 23

#### **Detail of Indicators Rated Red or Amber**

Performance detail for indicators rated Red or Amber

#### **Section 4**

Pages 23 - 28

#### **Partnership Indicators**

Health Wellbeing Indicators

Local Economy Indicators

Community Safety Indicators

#### **Section 5**

Pages 29 - 62

#### **Revenue Budget Monitoring – Period 8**

#### **Section 6**

Pages 63 - 78







#### **Capital Programme Budget Monitoring – Period 8**

Version: **V1.0**

Published by the Policy, Engagement & Communication Team

Further information: [timmacgregor@southend.gov.uk](mailto:timmacgregor@southend.gov.uk) (01702) 534025 or [Louisabowen@southend.gov.uk](mailto:Louisabowen@southend.gov.uk) (01702) 212039

## Key to Columns and symbols used in report

Column Heading	Description
Minimise or Maximise	Indicates whether higher or lower number is better: Minimise = lower is better, maximise = higher is better
Latest Month	The latest month for which performance information is available
Month's Value	Performance to date for the latest month
Month's Target	Target to date for the latest month
Annual Target 2017/18	Annual target for 2017/18
<u>Outcome</u>	<p>Symbol based on a traffic light system; Red, Amber, Green indicating whether an indicator's performance is on track to achieve the annual target. Symbols used and their meaning are:</p> <p> = at risk of missing target</p> <p> = some slippage against target, but still expected to meet year-end target (31/03/2018)</p> <p> = on course to achieve target</p>
Comment	Commentary for indicators not on track providing reasons for low performance and identifying initiatives planned to bring performance back on track
Better or worse than last year	<p>Symbol indicating whether performance for the Latest Month is better or worse than the same month in the previous year. Symbols and their meanings are:</p> <p> = Latest Month's performance is <b>better</b> than the same month last year</p> <p> = Latest Month's performance is <b>worse</b> than the same month last year</p> <p> = Data not available for current or previous year</p>

Version: **V1.0**

Published by the Policy, Engagement & Communication Team

Further information: [timmacgregor@southend.gov.uk](mailto:timmacgregor@southend.gov.uk) (01702) 534025 or [Louisabowen@southend.gov.uk](mailto:Louisabowen@southend.gov.uk) (01702) 212039

# Section 1: 2017-2018 Exceptions - Current Month Performance

Comments on Indicators rated Red or Amber

Generated on: 21 December 2017 12:30



**Expected Outcome** At risk of missing target  
**Responsible OUs** Department of the Chief Executive

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 5.4	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	November 2017	4.60	4.27	7.20			The Corporate sickness target was met for the month of November 2017 however the year to date sickness levels continue to be above the year to date target. HR continues to provide detailed sickness absence statistic to Directors and managers to promote early intervention from Occupational Health. HR also have been providing some short absence sessions for line managers.	Policy & Resources Scrutiny





**Expected Outcome** At risk of missing target  
**Responsible OUs** Department for People

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.10	Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative YTD]	Aim to Maximise	November 2017	53.7%	90%	90%			In November there were 22 children who were the subject of Initial Child Protection Conferences (ICPC). Of these 21 took place within 15 days and the remaining case took 17 days to move to ICPC. This is 95.4% and meets target for this month.	People Scrutiny


**Expected Outcome** At risk of missing target  
**Responsible OUs** Department for Place

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	November 2017	-	-	-	-	-	Discussions with the contractor currently taking place, in relation to relevant data and need to rebalance targets.	Place Scrutiny





**Expected Outcome** At risk of missing target  
**Responsible OUs** Public Health









MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.8	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	November 2017	461	650	1,100			Department of Health guidelines state that quit attempts can be registered up to 42 days after a "quit date" is set. Therefore final data will not be available for this period for a further two months. Currently behind trajectory, 4-week-quit recovery plan is being implemented. Recent statistics show smoking prevalence in adults has fallen to 17.2% and footfall through stop smoking continues to decline.	People Scrutiny
CP 3.9	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	November 2017	2,842	3,920	5,740			Continuing to work with large GP practices to encourage patients to attend for their NHS Health Checks. Still awaiting data from the outreach provider.	People Scrutiny

**Expected Outcome** At risk of missing target  
 Cannot group these rows by Responsible OUs

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.6	Rate of Children in Need per 10,000 (including CIN, CPP and LAC and Care Leavers). [Monthly Snapshot]	Aim to Minimise	November 2017	347	296.6	296.6			This has reduced slightly this month due to considerable work being undertaken to bring LCS up to date. This will continue over the coming month and it is expected that this will reduce further due to this work.	People Scrutiny
CP 4.10	Total number of households in temporary accommodation.	Aim to Minimise	November 2017	116	100	100			Lack of available properties continues to have an impact on temporary accommodation occupancy. One factor is the reduction in availability of 2-bedroom properties. It is also difficult to source affordable properties in the private sector due to a combination of high rents that far exceed LHA levels and landlord's reluctance to accept benefit dependant tenants. In order to address these issues a number of activities have been put in place. A project has been agreed to contact private landlords and agents to see how we can improve the offer with a view to have a wider range of properties to work with. We have further started to reshape the service in readiness of the impending Homelessness Reduction Act 2017, focussing on dealing with people earlier in the process before they become homeless.	Policy & Resources Scrutiny

**Expected Outcome** Some slippage against target  
**Responsible OUs** Department for People

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.1	Rate of children subject to a Child Protection Plan per 10,000 population under the age of 18. [Monthly Snapshot]	Goldilocks	November 2017	36.1	50.4-55.7	50.4-55.7			As previously identified the number of children subject to child protection plans has been decreasing from a high level although there has only been a slight reduction since October. The rate of children subject to plans continues to reduce and this is partly explained by increasing resources in Early Help and the use of other preventative interventions such as Family Group Conferences. However, we do envisage the rate to increase given current work within the Assessment and Intervention team and increasing concerns in relation to CSE.	People Scrutiny
CP 1.2	Rate of Looked After Children per 10,000 population under the age of 18. [Monthly Snapshot]	Aim to Minimise	November 2017	73.1	66	66			<p>The rate of children looked after remains above target and there has been a slight increase since last month. Whilst the data produced from Liquidlogic may not yet be 100% accurate, Group Managers, Service Managers and Team Managers have strong oversight and are reviewing the case list on a regular basis to identify any discrepancies, with the support of the data team. Whilst this indicator is some way off target we expect that the drop in child protection numbers will start to impact this indicator. In addition to this we are carrying out a piece of detailed analysis on the flow of children in this area with the support of Research in Practice to help us understand where any improvements might be made.</p> <p>Other than children who need to become looked after in an emergency, the decision for a child to become looked after is made by the Placement Panel to ensure that all other options are considered before care is agreed. The Panel process has prevented the numbers escalating and, where safely possible, put other measures in place to support the family. Planned work around reunification should ensure that children do not remain in care for longer than necessary.</p>	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.4	Percentage of children who have been LAC for at least 5 working days, who have had a visit in the 6 weeks (30 working days), prior to the last day of the month.	Aim to Maximise	November 2017	86.9%	90%	90%			This is an improvement on previous months. Group Managers have been reassured that children who have not been visited in timescales are safe and have been visited or have a visit planned. This is an area of continued focus to ensure that improvements continue.	People Scrutiny
CP 3.2	Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services. [ASCOF 2B(1) [Rolling Quarter]	Aim to Maximise	November 2017	82.2%	88.6%	88.6%			For the November reporting cohort of 118 adults using the reablement service, 97 were independent or being supported in the community. Of the 21 not at home, three had been admitted back into hospital, four into nursing care, six into residential care and eight (7%) had died. The demand on reablement services has increased again this month in line with patients being identified as becoming fit for discharge from Southend Hospital. Current performance remains better than at the same time last year when it was 79.1%. The national benchmark is 82.5%.	People Scrutiny
CP 3.4	The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [YTD Snapshot]	Aim to Maximise	November 2017	29.9%	33.5%	33.5%			At the end of November, 524 of 1,753 long term service clients were receiving a Direct Payment. Performance on this indicator continues to fluctuate around 30% and this is anticipated to be the case for this financial year. Performance remains above the national benchmark of 28.3% and above the regional benchmark of 28.2%.	People Scrutiny
CP 5.6	Percentage of new Education Health and Care (EHC) plans issued within 20 weeks including exception cases. [Cumulative YTD]	Aim to Maximise	November 2017	48.6%	56%	56%			As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. Between Apr-17 and Nov-17, 84 out of 173 EHC plans were issued within the 20 week timescale, an improvement of 3.2% over last month. As an example of how performance has improved in the later part of the year 87.2% of EHC's between Sep-17 and Nov-17 were completed in time. The national benchmark is 55.7%	People Scrutiny





## Expected Outcome: Indicators on course to achieve target (Greens)

**Expected Outcome** On course to achieve target  
**Responsible OUs** Department of the Chief Executive



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 5.2	Govmetric Measurement of Satisfaction (3 Channels - Phones, Face 2 Face & Web) [Cumulative]	Aim to Maximise	November 2017	87.22%	80.00%	80.00%	✓	↓	Satisfaction continues to be high on telephony with 1099 calls and a figure of 97.88% satisfaction in November. Face to Face has fallen slightly to 68.57% on last month but there is no clear cause for dissatisfaction. Overall figure for the 3 customer services (including the web) in November is 90.26% exceeding our target of 80% with the Year to Date figure standing at 87.22%.	Policy & Resources Scrutiny

**Expected Outcome** On course to achieve target  
**Responsible OUs** Department for People

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.5	Percentage of children who have had their Child Protection Plan for at least 20 working days and who have had a visit in the 20 working days prior to the last day of the month.	Aim to Maximise	November 2017	96.2%	90%	90%	✓	↑	Performance in November has improved significantly to be above target for the first time this financial year. It should be noted that small problems remain with Liquid Logic and as such the cohort used for this calculation is likely to be skewing the performance figure. Even so this is a continued area of focus for the service. There is a need to ensure that the improvements are sustained. There is an action plan to improve performance including proactive use of weekly reporting of performance by Team Managers. Group Managers have been reassured that children who have not been visited in timescales are safe and have been visited or have a visit planned.	People Scrutiny
CP 3.3	Delayed transfers of care (people) from hospital which are attributable to social care ONLY, per 100,000 population. [ASCOF 2C(2)] [YTD Average]	Aim to Minimise	November 2017	1.06	1.43	1.43	✓	↑	Performance is strong in relation to this indicator. In the last reporting month there has been one Social Care Acute Delay and nil Social Care Non-Acute Delays despite a record number of referrals being received by the Social Care Team (500+) in the month of November. The Hospital Social Care Team continue to	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
									ensure clients are moved from acute settings when medically stable, supporting the acute hospital through the winter demands. Winter plans are in place and the structure around DTOC in the acute setting is operationally stable. Work continues with EPUT (non-acute) to monitor the processes to ensure robust timeliness and that data is accurate with the joint sign off process with Social Care being robust.	
CP 3.5	Proportion of adults with a learning disability in paid employment. (ASCOF 1E) [Monthly Snapshot]	Aim to Maximise	November 2017	11.9%	10%	10%			Performance remains stable above target with no indication of change. 56 adults are in paid employment and The Learning Disability Team are working with local employers who are keen to support in offering employment opportunities to clients with Learning Disabilities. We are confident that this indicator will meet the annual target.	People Scrutiny
CP 4.9	Percentage of children in good or outstanding schools. [Monthly Snapshot]	Aim to Maximise	November 2017	85.6%	80%	80%			Chalkwell Hall Infants and Juniors had their Ofsted inspections published in November, retaining an overall rating of Good. Performance remains above target.	People Scrutiny

**Expected Outcome** On course to achieve target  
Cannot group these rows by Responsible OUs

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.7	The proportion of concluded section 42 enquiries (safeguarding investigations) with an action and a result of either Risk Reduced or Risk Removed. [Cumulative YTD]	Aim to Maximise	November 2017	89.2%	74%	74%			Performance for this indicator continues to be strong, stable and be above the national benchmark of 67%. We expect this performance to continue and for the target to be met.	People Scrutiny



## Section 2: 2017- 2018 Corporate Performance Indicators

Information for all 2013-2014 Corporate Priority Indicators

Generated on: 21 December 2017 12:30



**Performance Data Expected Outcome: At risk of missing target 7 On course to achieve target 18 Some slippage against target 6 No Value 2**

**Aim: SAFE: Priorities** • Create a safe environment across the town for residents, workers and visitors. • Work in partnership with Essex Police and other agencies to tackle crime. • Look after and safeguard our children and vulnerable adults.



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 1.1	Rate of children subject to a Child Protection Plan per 10,000 population under the age of 18. [Monthly Snapshot]	Goldilocks	November 2017	36.1	50.4-55.7	50.4-55.7			John O'Loughlin	People Scrutiny
CP 1.2	Rate of Looked After Children per 10,000 population under the age of 18. [Monthly Snapshot]	Aim to Minimise	November 2017	73.1	66	66			John O'Loughlin	People Scrutiny
CP 1.4	Percentage of children who have been LAC for at least 5 working days, who have had a visit in the 6 weeks (30 working days), prior to the last day of the month.	Aim to Maximise	November 2017	86.9%	90%	90%			John O'Loughlin	People Scrutiny
CP 1.5	Percentage of children who have had their Child Protection Plan for at least 20 working days and who have had a visit in the 20 working days prior to the last day of the month.	Aim to Maximise	November 2017	96.2%	90%	90%			John O'Loughlin	People Scrutiny
CP 1.6	Rate of Children in Need per 10,000 (including CiN, CPP and LAC and Care Leavers). [Monthly Snapshot]	Aim to Minimise	November 2017	347	296.6	296.6			John O'Loughlin	People Scrutiny
CP 1.7	The proportion of concluded section 42 enquiries (safeguarding investigations) with an action and a result of either Risk Reduced or Risk Removed. [Cumulative YTD]	Aim to Maximise	November 2017	89.2%	74%	74%			Sharon Houlden	People Scrutiny

**Aim: CLEAN: Priorities** • Continue to promote the use of green technology and initiatives to benefit the local economy and environment. • Encourage and enforce high standards of environmental stewardship.









MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]	Aim to Minimise	November 2017	39	45	45	✓	↓	Carl Robinson	Place Scrutiny
CP 2.2	% acceptable standard of cleanliness: litter [Cumulative]	Aim to Maximise	November 2017	98%	93%	93%	✓	↑	Carl Robinson	Place Scrutiny
CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	November 2017	-	-	-	-	-	Carl Robinson	Place Scrutiny

**Aim: HEALTHY: Priorities** • Actively promote healthy and active lifestyles for all. • Work with the public and private rented sectors to provide good quality housing. • Improve the life chances of our residents, especially our vulnerable children & adults, by working to reduce inequalities and social deprivation across our communities.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.1	Proportion of adults in contact with secondary mental health services who live independently with or without support. (ASCOF 1H) [Monthly Snapshot]	Aim to Maximise	November 2017	TBC	70%	70%	-	TBC	Sharon Houlden	People Scrutiny
CP 3.2	Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services. [ASCOF 2B(1) [Rolling Quarter]	Aim to Maximise	November 2017	82.2%	88.6%	88.6%	⚠	↑	Sharon Houlden	People Scrutiny
CP 3.3	Delayed transfers of care (people) from hospital which are attributable to social care ONLY, per 100,000 population. [ASCOF 2C(2)] [YTD Average]	Aim to Minimise	November 2017	1.06	1.43	1.43	✓	↑	Sharon Houlden	People Scrutiny
CP 3.4	The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [YTD Snapshot]	Aim to Maximise	November 2017	29.9%	33.5%	33.5%	⚠	↑	Sharon Houlden	People Scrutiny
CP 3.5	Proportion of adults with a learning disability in paid employment. (ASCOF 1E) [Monthly Snapshot]	Aim to Maximise	November 2017	11.9%	10%	10%	✓	↑	Sharon Houlden	People Scrutiny











MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.6	Participation and attendance at council owned / affiliated cultural and sporting activities and events and visits to the Pier [Cumulative]	Aim to Maximise	November 2017	4,891,531	2,900,000	4,350,000			Scott Dolling	Place Scrutiny
CP 3.7	Public Health Responsibility Deal [Cumulative]	Aim to Maximise	November 2017	38	26	40			Andrea Atherton	People Scrutiny
CP 3.8	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	November 2017	461	650	1,100			Lee Watson	People Scrutiny
CP 3.9	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	November 2017	2,842	3,920	5,740			Andrea Atherton	People Scrutiny
CP 3.10	Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative YTD]	Aim to Maximise	November 2017	53.7%	90%	90%			John O'Loughlin	People Scrutiny
CP 3.11	The number of Early Help Assessments closed with successful outcomes for the clients (excluding TACAF).	Aim to Maximise	November 2017	177	-	-	-	-	John O'Loughlin	People Scrutiny

**Aim: PROSPEROUS: Priorities** • Maximise opportunities to enable the planning and development of quality, affordable housing. • Ensure residents have access to high quality education to enable them to be lifelong learners & have fulfilling employment. • Ensure the town is 'open for businesses' and that new, developing and existing enterprise is nurtured and supported • Ensured continued regeneration of the town through a culture led agenda.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.3	% of Council Tax for 2017/18 collected in year [Cumulative]	Aim to Maximise	November 2017	70.00%	69.80%	97.30%			Joe Chesterton	Policy & Resources Scrutiny
CP 4.4	% of Non-Domestic Rates for 2017/18 collected in year [Cumulative]	Aim to Maximise	November 2017	71.20%	70.60%	97.90%			Joe Chesterton	Policy & Resources Scrutiny
CP 4.5	Major planning applications determined in 13 weeks [Cumulative]	Aim to Maximise	November 2017	100.00%	79.00%	79.00%			Peter Geraghty	Place Scrutiny
CP 4.6	Minor planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	November 2017	94.92%	84.00%	84.00%			Peter Geraghty	Place Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.7	Other planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	November 2017	94.45%	90.00%	90.00%			Peter Geraghty	Place Scrutiny
CP 4.8	Current Rent Arrears as % of rent due.	Aim to Minimise	November 2017	1.38%	1.77%	1.77%			Sharon Houlden	Policy and Resources Scrutiny
CP 4.9	Percentage of children in good or outstanding schools. [Monthly Snapshot]	Aim to Maximise	November 2017	85.6%	80%	80%			Brin Martin	People Scrutiny
CP 4.10	Total number of households in temporary accommodation.	Aim to Minimise	November 2017	116	100	100			Sharon Houlden	Policy & Resources Scrutiny

**Aim: EXCELLENT: Priorities** • Work with & listen to our communities & partners to achieve better outcomes for all • Enable communities to be self-sufficient & foster pride in the town • Promote & lead an entrepreneurial, creative & innovative approach to the development of our town.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 5.1	Number of hours delivered through volunteering within Culture, Tourism and Property, including Pier and Foreshore and Events. [Cumulative]	Aim to Maximise	November 2017	18,213	12,667	19,000			Scott Dolling	Place Scrutiny
CP 5.2	Govmetric Measurement of Satisfaction (3 Channels - Phones, Face 2 Face & Web) [Cumulative]	Aim to Maximise	November 2017	87.22%	80.00%	80.00%			Nick Corrigan; Joanna Ruffle	Policy & Resources Scrutiny
CP 5.4	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	November 2017	4.60	4.27	7.20			Joanna Ruffle	Policy & Resources Scrutiny
CP 5.5	Increase the number of people signed up to MySouthend to 35,000 [Cumulative]	Aim to Maximise	November 2017	33,298	30,000	35,000			Ellen Butler; Joanna Ruffle	Policy & Resources Scrutiny
CP 5.6	Percentage of new Education Health and Care (EHC) plans issued within 20 weeks including exception cases. [Cumulative YTD]	Aim to Maximise	November 2017	48.6%	56%	56%			Brin Martin	People Scrutiny

### Section 3: Detail of indicators rated Red or Amber

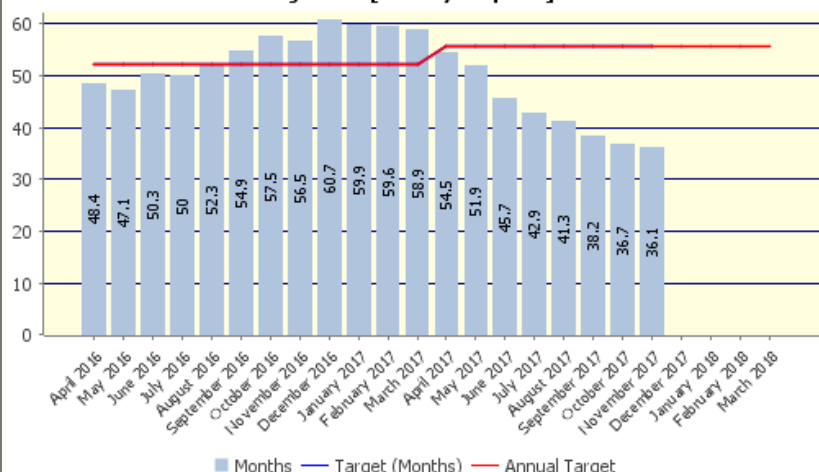
**Aim: SAFE: Priorities** • Create a safe environment across the town for residents, workers and visitors. • Work in partnership with Essex Police and other agencies to tackle crime. • Look after and safeguard our children and vulnerable adults.

Expected Outcome: At risk of missing target 1 Some slippage against target 3



CP 1.1	Rate of children subject to a Child Protection Plan per 10,000 population under the age of 18. [Monthly Snapshot]			<p>November 2017 result</p> <table border="1"><thead><tr><th>Value</th></tr></thead><tbody><tr><td>0</td></tr><tr><td>36.1</td></tr><tr><td>45.7</td></tr><tr><td>52</td></tr><tr><td>59.4</td></tr><tr><td>65.7</td></tr><tr><td>80</td></tr></tbody></table>	Value	0	36.1	45.7	52	59.4	65.7	80
Value												
0												
36.1												
45.7												
52												
59.4												
65.7												
80												
Expected Outcome		Format	Goldilocks									
Managed By	John O'Loughlin											
Year Introduced	2014											

Date Range 1		
	Value	Target
April 2016	48.4	52.3
May 2016	47.1	52.3
June 2016	50.3	52.3
July 2016	50	52.3
August 2016	52.3	52.3
September 2016	54.9	52.3
October 2016	57.5	52.3
November 2016	56.5	52.3
December 2016	60.7	52.3
January 2017	59.9	52.3
February 2017	59.6	52.3
March 2017	58.9	52.3
April 2017	54.5	50.4 - 55.7
May 2017	51.9	50.4 - 55.7
June 2017	45.7	50.4 - 55.7
July 2017	42.9	50.4 - 55.7
August 2017	41.3	50.4 - 55.7
September 2017	38.2	50.4 - 55.7
October 2017	36.7	50.4 - 55.7
November 2017	36.1	50.4 - 55.7
December 2017		
January 2018		
February 2018		
March 2018		

**C001 Rate of children subject to a Child Protection Plan per 10,000 population under the age of 18. [Monthly Snapshot]**

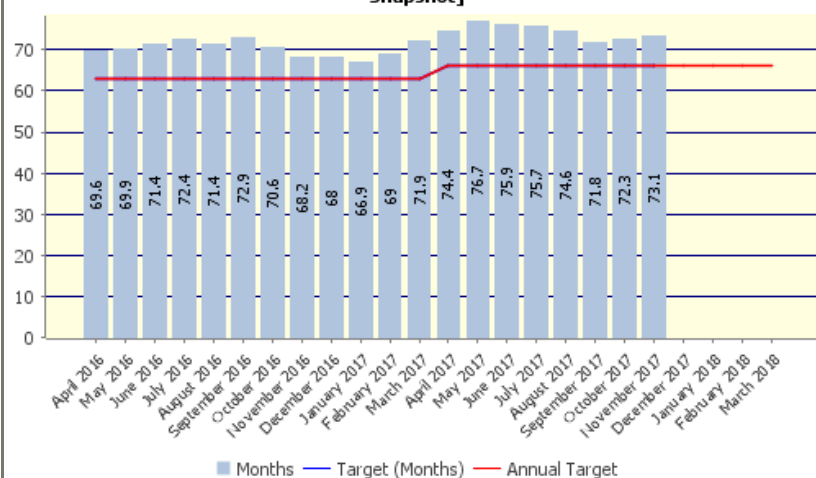


As previously identified the number of children subject to child protection plans has been decreasing from a high level although there has only been a slight reduction since October. The rate of children subject to plans continues to reduce and this is partly explained by increasing resources in Early Help and the use of other preventative interventions such as Family Group Conferences. However, we do envisage the rate to increase given current work within the Assessment and Intervention team and increasing concerns in relation to CSE.

CP 1.2	<b>Rate of Looked After Children per 10,000 population under the age of 18. [Monthly Snapshot]</b>			
<b>Expected Outcome</b>		<b>Format</b>	Aim to Minimise	
<b>Managed By</b>	<b>John O'Loughlin</b>			
<b>Year Introduced</b>	2014			


Date Range 1		
	Value	Target
April 2016	69.6	63
May 2016	69.9	63
June 2016	71.4	63
July 2016	72.4	63
August 2016	71.4	63
September 2016	72.9	63
October 2016	70.6	63
November 2016	68.2	63
December 2016	68	63
January 2017	66.9	63
February 2017	69	63
March 2017	71.9	63
April 2017	74.4	66
May 2017	76.7	66
June 2017	75.9	66
July 2017	75.7	66
August 2017	74.6	66
September 2017	71.8	66
October 2017	72.3	66
November 2017	73.1	66
December 2017		
January 2018		
February 2018		
March 2018		

**C002 Rate of Looked After Children per 10,000 population under the age of 18. [Monthly Snapshot]**



The rate of children looked after remains above target and there has been a slight increase since last month. Whilst the data produced from Liquidlogic may not yet be 100% accurate, Group Managers, Service Managers and Team Managers have strong oversight and are reviewing the case list on a regular basis to identify any discrepancies, with the support of the data team. Whilst this indicator is some way off target we expect that the drop in child protection numbers will start to impact this indicator. In addition to this we are carrying out a piece of detailed analysis on the flow of children in this area with the support of Research in Practice to help us understand where any improvements might be made.

Other than children who need to become looked after in an emergency, the decision for a child to become looked after is made by the Placement Panel to ensure that all other options are considered before care is agreed. The Panel process has prevented the numbers escalating and, where safely possible, put other measures in place to support the family. Planned work around reunification should ensure that children do not remain in care for longer than necessary.

CP 1.4	Percentage of children who have been LAC for at least 5 working days, who have had a visit in the 6 weeks (30 working days), prior to the last day of the month.		
Expected Outcome		Format	Aim to Maximise
Managed By	John O'Loughlin		
Year Introduced	2017		




Date Range 1		
	Value	Target
April 2017	58.9%	90%
May 2017	63.4%	90%
June 2017	68.8%	90%
July 2017	74.6%	90%
August 2017	79.1%	90%
September 2017	84.9%	90%
October 2017	71.7%	90%
November 2017	86.9%	90%
December 2017		
January 2018		
February 2018		
March 2018		

C008 Percentage of children who have been LAC for at least 5 working days, who have had a visit in the 6 weeks (30 working days), prior to the last day of the month.



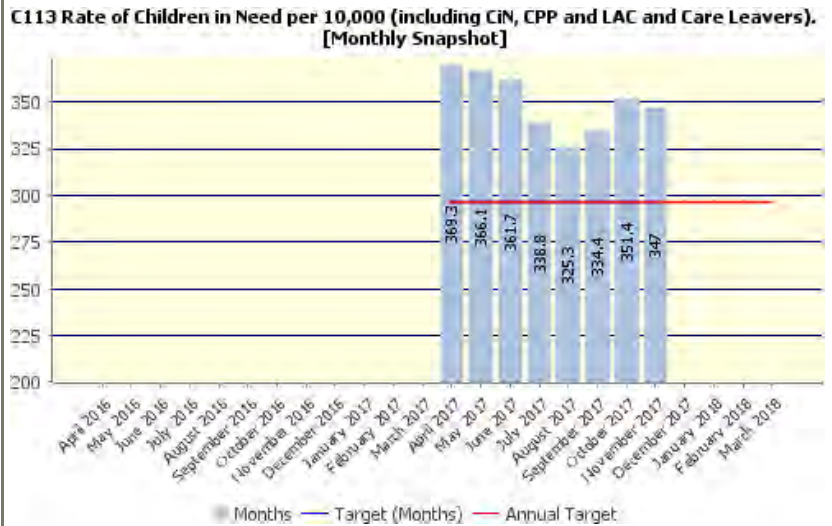
This is an improvement on previous months. Group Managers have been reassured that children who have not been visited in timescales are safe and have been visited or have a visit planned. This is an area of continued focus to ensure that improvements continue.



CP 1.6	<b>Rate of Children in Need per 10,000 (including CiN, CPP and LAC and Care Leavers). [Monthly Snapshot]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Minimise
<b>Managed By</b>	<b>John O'Loughlin</b>		
<b>Year Introduced</b>	2017		



Date Range 1			<b>C113 Rate of Children in Need per 10,000 (including CiN, CPP and LAC and Care Leavers). [Monthly Snapshot]</b>	
	Value	Target		
April 2017	369.3	296.6		
May 2017	366.1	296.6		
June 2017	361.7	296.6		
July 2017	338.8	296.6		
August 2017	325.3	296.6		
September 2017	334.4	296.6		
October 2017	351.4	296.6		
November 2017	347	296.6		
December 2017				
January 2018				
February 2018				
March 2018				




This has reduced slightly this month due to considerable work being undertaken to bring LCS up to date. This will continue over the coming month and it is expected that this will reduce further due to this work.

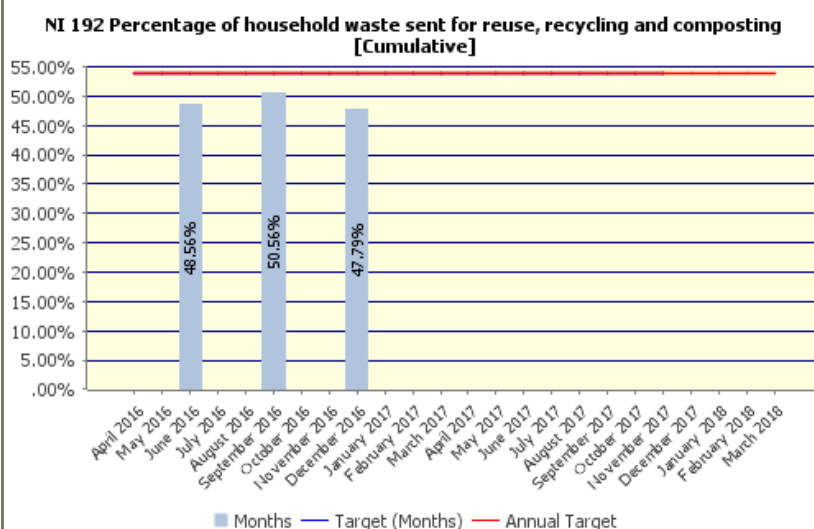


**Aim: CLEAN: Priorities** • Continue to promote the use of green technology and initiatives to benefit the local economy and environment. • Encourage and enforce high standards of environmental stewardship.

Expected Outcome: At risk of missing target 1

CP 2.3	<b>Percentage of household waste sent for reuse, recycling and composting [Cumulative]</b>		<b>November 2017 result</b> N/A
<b>Expected Outcome</b>		<b>Format</b>	
		Aim to Maximise	
<b>Managed By</b>	<b>Carl Robinson</b>		
<b>Year Introduced</b>	2008		


Date Range 1		
	Value	Target
April 2016	N/A	54.00%
May 2016	N/A	54.00%
June 2016	48.56%	54.00%
Q1 2016/17		
July 2016	N/A	54.00%
August 2016	N/A	54.00%
September 2016	50.56%	54.00%
Q2 2016/17		
October 2016	N/A	54.00%
November 2016	N/A	54.00%
December 2016	47.79%	54.00%
Q3 2016/17		
January 2017	N/A	54.00%
February 2017	N/A	54.00%
March 2017	N/A	54.00%
Q4 2016/17		
April 2017	N/A	TBC
May 2017	N/A	TBC
June 2017	N/A	TBC
Q1 2017/18		
July 2017	N/A	TBC
August 2017	N/A	TBC
September 2017	N/A	TBC
Q2 2017/18		
October 2017	N/A	TBC
November 2017	N/A	TBC
December 2017		
Q3 2017/18		
January 2018		
February 2018		
March 2018		
Q4 2017/18		



Discussions with the contractor currently taking place, in relation to relevant data and need to rebalance targets

**Aim: HEALTHY: Priorities** • Actively promote healthy and active lifestyles for all. • Work with the public and private rented sectors to provide good quality housing. • Improve the life chances of our residents, especially our vulnerable children & adults, by working to reduce inequalities and social deprivation across our communities.

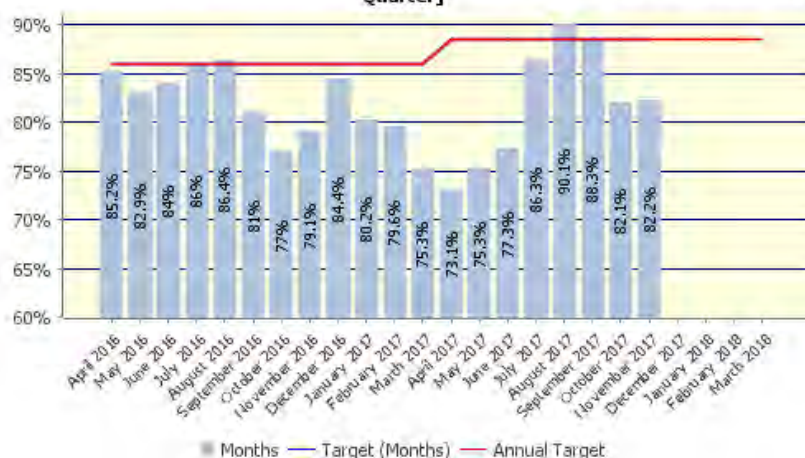
Expected Outcome: At risk of missing target 3 Some slippage against target 2

CP 3.2	<b>Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services. [ASCOF 2B(1) [Rolling Quarter]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	<b>Sharon Houlden</b>		
<b>Year Introduced</b>	2012		




Date Range 1		
	Value	Target
April 2016	85.2%	86%
May 2016	82.9%	86%
June 2016	84%	86%
Q1 2016/17		
July 2016	86%	86%
August 2016	86.4%	86%
September 2016	81%	86%
Q2 2016/17		
October 2016	77%	86%
November 2016	79.1%	86%
December 2016	84.4%	86%
Q3 2016/17		
January 2017	80.2%	86%
February 2017	79.6%	86%
March 2017	75.3%	86%
Q4 2016/17		
April 2017	73.1%	88.6%
May 2017	75.3%	88.6%
June 2017	77.3%	88.6%
Q1 2017/18		
July 2017	86.3%	88.6%
August 2017	90.1%	88.6%
September 2017	88.3%	88.6%
Q2 2017/18		
October 2017	82.1%	88.6%
November 2017	82.2%	88.6%
December 2017		

**A013 Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services. [ASCOF 2B(1) [Rolling Quarter]**



For the November reporting cohort of 118 adults using the reablement service, 97 were independent or being supported in the community. Of the 21 not at home, three had been admitted back into hospital, four into nursing care, six into residential care and eight (7%) had died.

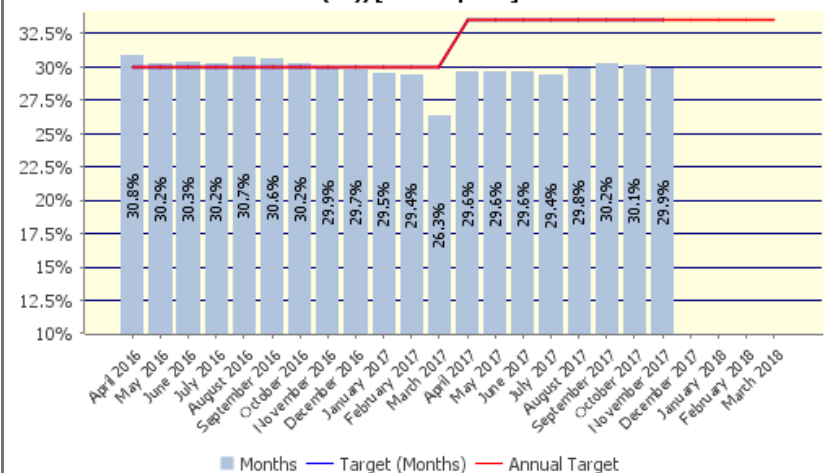
The demand on reablement services has increased again this month in line with patients being identified as becoming fit for discharge from Southend Hospital. Current performance remains better than at the same time last year when it was 79.1%. The national benchmark is 82.5%.

CP 3.4	The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [YTD Snapshot]		
Expected Outcome		Format	Aim to Maximise
Managed By	Sharon Houlden		
Year Introduced	2015		





Date Range 1		
	Value	Target
April 2016	30.8%	30%
May 2016	30.2%	30%
June 2016	30.3%	30%
July 2016	30.2%	30%
August 2016	30.7%	30%
September 2016	30.6%	30%
October 2016	30.2%	30%
November 2016	29.9%	30%
December 2016	29.7%	30%
January 2017	29.5%	30%
February 2017	29.4%	30%
March 2017	26.3%	30%
April 2017	29.6%	33.5%
May 2017	29.6%	33.5%
June 2017	29.6%	33.5%
July 2017	29.4%	33.5%
August 2017	29.8%	33.5%
September 2017	30.2%	33.5%
October 2017	30.1%	33.5%
November 2017	29.9%	33.5%
December 2017		
January 2018		
February 2018		
March 2018		

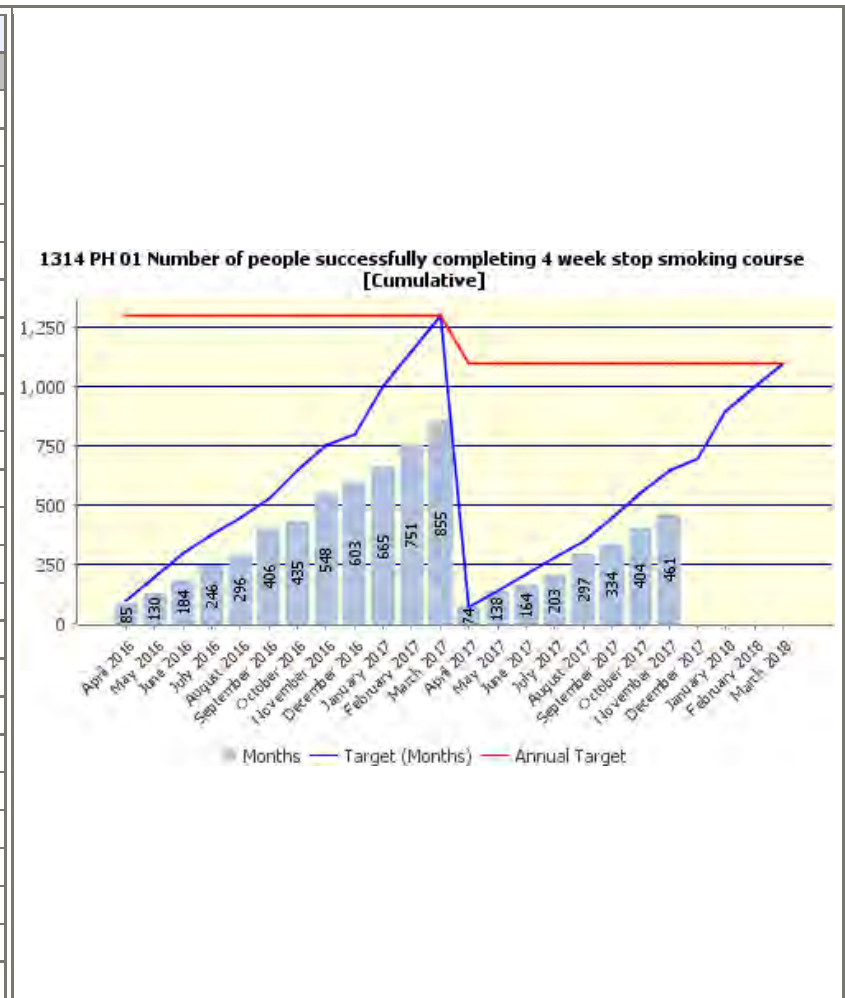
A045 The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [YTD Snapshot]




At the end of November, 524 of 1,753 long term service clients were receiving a Direct Payment. Performance on this indicator continues to fluctuate around 30% and this is anticipated to be the case for this financial year. Performance remains above the national benchmark of 28.3% and above the regional benchmark of 28.2%.

CP 3.8	Number of people successfully completing 4 week stop smoking course [Cumulative]			
Expected Outcome		Format	Aim to Maximise	
Managed By	Lee Watson			
Year Introduced	2013			

Date Range 1		
	Value	Target
April 2016	85	100
May 2016	130	200
June 2016	184	300
July 2016	246	380
August 2016	296	450
September 2016	406	530
October 2016	435	650
November 2016	548	750
December 2016	603	800
January 2017	665	1,000
February 2017	751	1,150
March 2017	855	1,300
April 2017	74	70
May 2017	138	140
June 2017	164	210
July 2017	203	280
August 2017	297	350
September 2017	334	450
October 2017	404	550
November 2017	461	650
December 2017		700
January 2018		900
February 2018		1,000
March 2018		1,100

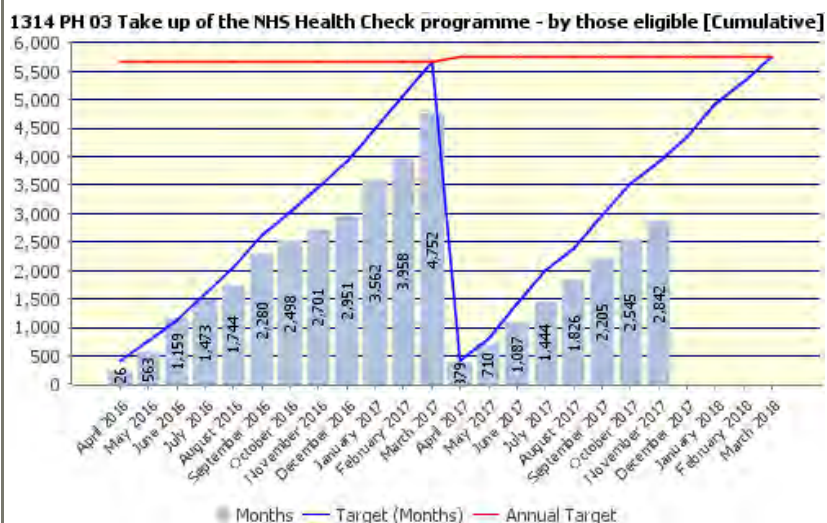


Department of Health guidelines state that quit attempts can be registered up to 42 days after a "quit date" is set. Therefore final data will not be available for this period for a further two months. Currently behind trajectory, 4-week-quit recovery plan is being implemented. Recent statistics show smoking prevalence in adults has fallen to 17.2% and footfall through stop smoking continues to decline.

CP 3.9	Take up of the NHS Health Check programme - by those eligible [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Andrea Atherton		
Year Introduced	2013		




Date Range 1		
	Value	Target
April 2016	226	406
May 2016	563	763
June 2016	1,159	1,120
July 2016	1,473	1,592
August 2016	1,744	2,064
September 2016	2,280	2,632
October 2016	2,498	3,038
November 2016	2,701	3,443
December 2016	2,951	3,914
January 2017	3,562	4,482
February 2017	3,958	5,050
March 2017	4,752	5,673
April 2017	379	414
May 2017	710	828
June 2017	1,087	1,406
July 2017	1,444	1,984
August 2017	1,826	2,398
September 2017	2,205	2,976
October 2017	2,545	3,506
November 2017	2,842	3,920
December 2017		4,334
January 2018		4,912
February 2018		5,326
March 2018		5,740

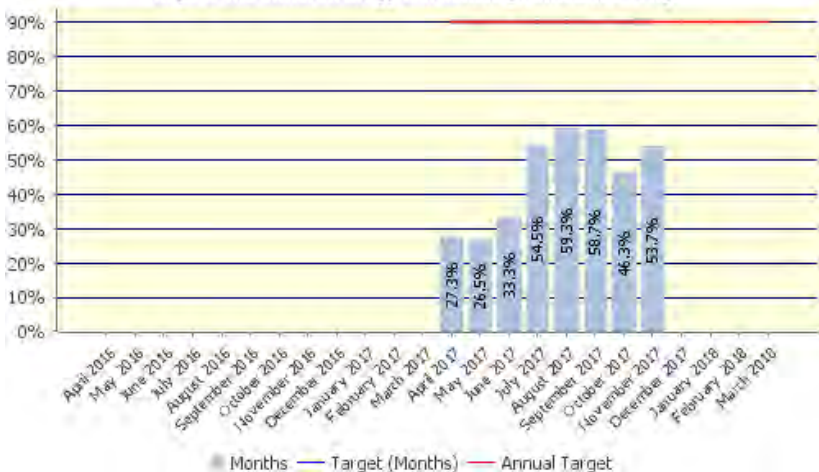


Continuing to work with large GP practices to encourage patients to attend for their NHS Health Checks. Still awaiting data from the outreach provider.



CP 3.10	Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative YTD]		
Expected Outcome		Format	Aim to Maximise
Managed By	John O'Loughlin		
Year Introduced	2017		





Date Range 1			C006 Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative YTD]	
	Value	Target		
April 2017	27.3%	90%		
May 2017	26.5%	90%		
June 2017	33.3%	90%		
July 2017	54.5%	90%		
August 2017	59.3%	90%		
September 2017	58.7%	90%		
October 2017	46.3%	90%		
November 2017	53.7%	90%		
December 2017				
January 2018				
February 2018				
March 2018				

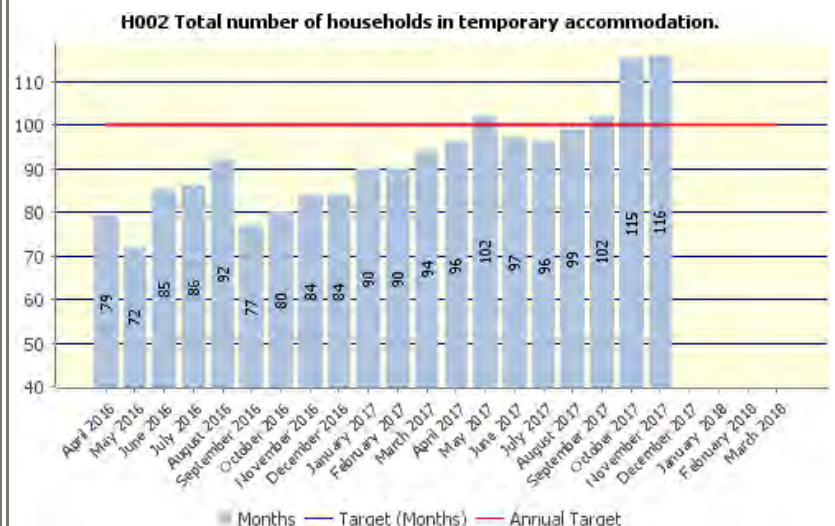
In Nov-17 there were 22 children who were the subject of Initial Child Protection Conferences (ICPC); Of these 21 took place within 15 days and the remaining case took 17 days to move to ICPC. This is 95.4% and meets target for this month.

**Aim: PROSPEROUS: Priorities** • Maximise opportunities to enable the planning and development of quality, affordable housing. • Ensure residents have access to high quality education to enable them to be lifelong learners & have fulfilling employment. • Ensure the town is 'open for businesses' and that new, developing and existing enterprise is nurtured and supported • Ensure continued regeneration of the town through a culture led agenda.

Expected Outcome: At risk of missing target 1

CP 4.10	Total number of households in temporary accommodation.			<p>November 2017 result</p> 
Expected Outcome		Format	Aim to Minimise	
Managed By	Sharon Houlden			
Year Introduced				


Date Range 1		
	Value	Target
April 2016	79	100
May 2016	72	100
June 2016	85	100
July 2016	86	100
August 2016	92	100
September 2016	77	100
October 2016	80	100
November 2016	84	100
December 2016	84	100
January 2017	90	100
February 2017	90	100
March 2017	94	100
April 2017	96	100
May 2017	102	100
June 2017	97	100
July 2017	96	100
August 2017	99	100
September 2017	102	100
October 2017	115	100
November 2017	116	100
December 2017		
January 2018		
February 2018		
March 2018		



Lack of available properties continues to have an impact on temporary accommodation occupancy. One factor is the reduction in availability of 2-bedroom properties. It is also difficult to source affordable properties in the private sector due to a combination of high rents that far exceed LHA levels and landlord's reluctance to accept benefit dependant tenants. In order to address these issues a number of activities have been put in place. A project has been agreed to contact private landlords and agents to see how we can improve the offer with a view to have a wider range of properties to work with. We have further started to reshape the service in readiness of the impending Homelessness Reduction Act 2017, focussing on dealing with people earlier in the process before they become homeless.

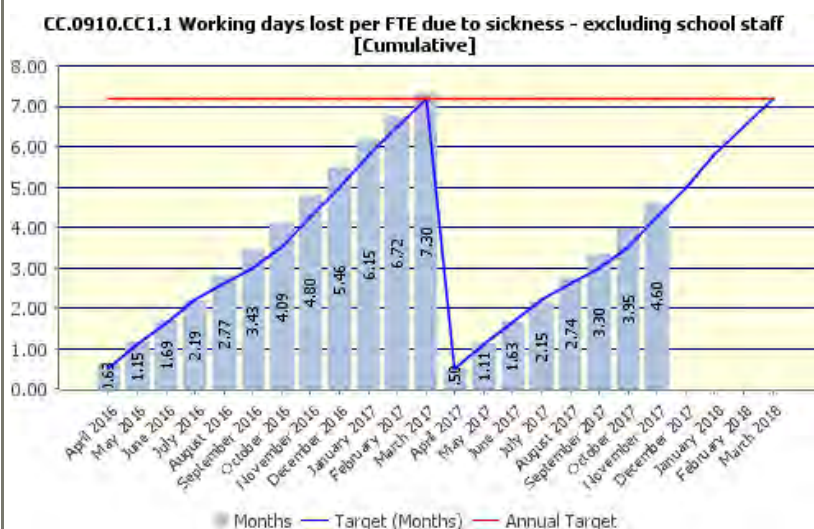
**Aim: EXCELLENT: Priorities** • Work with & listen to our communities & partners to achieve better outcomes for all • Enable communities to be self-sufficient & foster pride in the town • Promote & lead an entrepreneurial, creative & innovative approach to the development of our town.

Expected Outcome: At risk of missing target 1 Some slippage against target 1

CP 5.4	<b>Working days lost per FTE due to sickness - excluding school staff [Cumulative]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Minimise
<b>Managed By</b>	<b>Joanna Ruffle</b>		
<b>Year Introduced</b>	2009		





Date Range 1		
	Value	Target
April 2016	0.63	0.51
May 2016	1.15	1.10
June 2016	1.69	1.65
July 2016	2.19	2.21
August 2016	2.77	2.61
September 2016	3.43	3.01
October 2016	4.09	3.51
November 2016	4.80	4.27
December 2016	5.46	4.99
January 2017	6.15	5.82
February 2017	6.72	6.49
March 2017	7.30	7.20
April 2017	0.50	0.51
May 2017	1.11	1.10
June 2017	1.63	1.65
July 2017	2.15	2.21
August 2017	2.74	2.61
September 2017	3.30	3.01
October 2017	3.95	3.51
November 2017	4.60	4.27
December 2017		4.99
January 2018		5.82
February 2018		6.49
March 2018		7.20

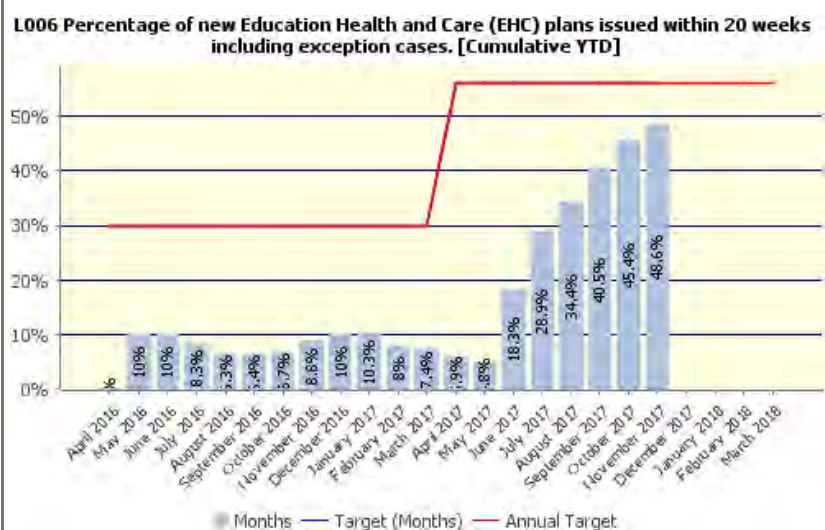


The Corporate sickness target was met for the month of November 2017 however the year to date sickness levels continue to be above the year to date target. HR continues to provide detailed sickness absence statistic to Directors and managers to promote early intervention from Occupational Health. HR also have been providing some short absence sessions for line managers.



CP 5.6	<b>Percentage of new Education Health and Care (EHC) plans issued within 20 weeks including exception cases. [Cumulative YTD]</b>			
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise	
<b>Managed By</b>	<b>Brin Martin</b>			
<b>Year Introduced</b>	2016			

Date Range 1		
	Value	Target
April 2016	0%	30%
May 2016	10%	30%
June 2016	10%	30%
July 2016	8.3%	30%
August 2016	6.3%	30%
September 2016	6.4%	30%
October 2016	6.7%	30%
November 2016	8.8%	30%
December 2016	10%	30%
January 2017	10.3%	30%
February 2017	8%	30%
March 2017	7.4%	30%
April 2017	5.9%	56%
May 2017	4.8%	56%
June 2017	18.3%	56%
July 2017	28.9%	56%
August 2017	34.4%	56%
September 2017	40.5%	56%
October 2017	45.4%	56%
November 2017	48.6%	56%
December 2017		
January 2018		
February 2018		
March 2018		



As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. Between Apr-17 and Nov-17, 84 out of 173 EHC plans were issued within the 20 week timescale, an improvement of 3.2% over last month. As an example of how performance has improved in the later part of the year 87.2% of EHC's between Sep-17 and Nov-17 were completed in time. The national benchmark is 55.7%

## **SECTION 4 – Partnership Indicators**

### **Health and Wellbeing Indicators**

	<b>Performance Measures</b>	<b>Rationale for inclusion</b>	<b>Latest Performance</b>
1.	<b>Referral for treatment</b> - % of patients referred from GP to hospital treatment within 18 weeks  <a href="http://southendccg.nhs.uk/news-events/governing-body-papers/december-2017">http://southendccg.nhs.uk/news-events/governing-body-papers/december-2017</a>	National standard, providing a measurement of key area of performance and a key area of public concern. Can be produced monthly and is easy to benchmark.	<p style="text-align: center;"><b>85.30%</b> (September - 2017)</p> <p>NHS Southend CCG was not compliant for July; with 31,411 pathways of which 4,622 were over 18 weeks and 21 were over 52 weeks.</p> <p>Against national target of 85%</p>
2.	<b>Cancer treatment</b> - % patients treated within 62 days of GP urgent suspected cancer referral  <a href="http://southendccg.nhs.uk/news-events/governing-body-papers/december-2017">http://southendccg.nhs.uk/news-events/governing-body-papers/december-2017</a>	National standard, providing a measurement of key area of performance and a key area of public concern. Can be produced monthly and is easy to benchmark.	<p>62 Day Operational Standard <b>76%</b> (August 2017)</p> <p>Against national average of 82.4%</p> <p>25 out of 33 patients were treated within 62 days.</p>
3.	<b>A&amp;E</b> - % of patients attending Southend Hospital A&E, seen and discharged in under 4 hours  <a href="http://southendccg.nhs.uk/news-events/governing-body-papers/">http://southendccg.nhs.uk/news-events/governing-body-papers/</a>	National standard. Provides information relating to the effectiveness of the urgent care system. Can be produced monthly and is easy to benchmark.	<p style="text-align: center;"><b>89.38%</b> (October)</p> <p style="text-align: center;"><b>89.58%</b> (Year to date)</p> <p style="text-align: center;"><b>Against national target of 90%</b></p>
4.	<b>Mental health</b> - Improving Access to Psychological Therapy (IAPT) - % of people with common mental health problems accessing the service and entering treatment in the current year  <a href="http://southendccg.nhs.uk/news-events/governing-body-papers/december-2017/1968-item-10e-integrated-commissioning-and-performance-report-071217/file">http://southendccg.nhs.uk/news-events/governing-body-papers/december-2017/1968-item-10e-integrated-commissioning-and-performance-report-071217/file</a>	Provides an indicator for a priority area for councillors and one of the HWB Strategy ambitions. Can be produced monthly and is easily benchmarked.	<p><b>15.0%</b> as at Q1 – Q3 2017, however aiming to exceed this and work to 15.8%.</p> <p>Which means that at least 278 people need to be entering treatment in the IAPT service each month.</p> <p>Based on performance over the rest of the year to date, it seems likely that the target will be close to the national NHS <b>England target for 2017/18 of 16.8%.</b></p>

			Performance in Southend is on track to achieve or exceed at year end.
5.	<p><b>Dementia</b> - % of people diagnosed with dementia against the estimated prevalence. (66.7% national ambition).</p> <p><a href="http://southendccg.nhs.uk/news-events/governing-body-papers/december-2017/1968-item-10e-integrated-commissioning-and-performance-report-071217/file">http://southendccg.nhs.uk/news-events/governing-body-papers/december-2017/1968-item-10e-integrated-commissioning-and-performance-report-071217/file</a></p>	Issue of increasing prevalence and concern among the public. Can be produced monthly and is easy to benchmark.	<p><b>74.6%</b> achieved in October 2017 (this is a 1.4% increase) - this is against the <b>66.7%</b> diagnosis ambition target.</p> <p>Southend remains the only CCG in the East of England that is compliant with the national target.</p>
6.	<p><b>Primary Care</b> – GP Patient Survey: - Overall experience of the GP surgery (very/fairly good; fairly/very poor; neither good nor poor)</p> <p><a href="https://gp-patient.co.uk/surveys-and-reports">https://gp-patient.co.uk/surveys-and-reports</a></p>	Provides residents views on the quality of GP service in the borough. Survey is now produced annually.	<p><b>Overall experience of GP surgery – July 2017</b></p> <p>Very good – <b>42%</b>  Fairly good – <b>41%</b>  Neither good nor poor – <b>11%</b>  Fairly poor – <b>4%</b>  Very poor – <b>3%</b></p> <p>National Average of patients rating 'Good' is 85%</p>
7.	<p><b>End of life care</b> - Preferred Place of Death (PPoD) – Percentage of patients referred to the Palliative Care Support Register (PCSE) who have expressed a preference for place of death and who achieve this preference. *</p>	<p>Nationally accepted as a key performance indicator for end of life care; integral to Ambitions for Palliative and End of Life Care: a national framework for local action 2015-2020.</p> <p>Can be produced monthly.</p>	<p><b>Southend: 75%</b></p> <p>The PPoD achievement for Southend in October 2017 is 56 out of 75.</p> <p><b>(no national target at present)</b></p>

\*although patients make a preference for a place of death, often home, the reality of the last days/hours of life often prompts patients and/or relatives/carers to change their mind and seek what they consider to be a place of safety and support, which is invariably the acute trust. Patients are documented for PPoD as: Home; Hospital; Hospice; Care/Nursing Home; Community Hospital.

## Local Economy Indicators

Performance Measures		Latest Performance Economic Scorecard Reported Quarterly											
1.	Average House Prices	<table><tr><td></td><td>August 2016</td><td>August 2017</td></tr><tr><td>Average Price</td><td>£250,998</td><td>£276,602</td></tr><tr><td>% Change</td><td>12.47% (Aug 15-16)</td><td>10.20% (Aug 16-17)</td></tr></table>				August 2016	August 2017	Average Price	£250,998	£276,602	% Change	12.47% (Aug 15-16)	10.20% (Aug 16-17)
	August 2016	August 2017											
Average Price	£250,998	£276,602											
% Change	12.47% (Aug 15-16)	10.20% (Aug 16-17)											
2.	Planning Applications	<table><tr><td>November 2017</td><td>193</td></tr><tr><td>November 2016</td><td>158</td></tr></table>			November 2017	193	November 2016	158					
November 2017	193												
November 2016	158												
3.	Job Seekers Allowance Claimants	<table><tr><td></td><td>October 2016</td><td>October 2017</td></tr><tr><td>JSA Claimants (Number)</td><td>2,180</td><td>2,330</td></tr><tr><td>JSA Claimants %</td><td>2.0%</td><td>2.10%</td></tr></table>				October 2016	October 2017	JSA Claimants (Number)	2,180	2,330	JSA Claimants %	2.0%	2.10%
	October 2016	October 2017											
JSA Claimants (Number)	2,180	2,330											
JSA Claimants %	2.0%	2.10%											
		Source: Office of National Statistics & Southend-on-Sea Borough Council											

## Community Safety Indicators

Short name	Month's value (April-September cumulative)	Comment – explanation of current performance, actions to improve performance and anticipated future performance																											
Score against 10 BCS crimes; Theft of Vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, wounding's, robbery. [Cumulative]	4688	<p>During the month of October there was a predictable increase in demand due to the Halloween festivities and half term period. The Community Policing Team ensured that additional resources were in place to meet the demand and made good use of dispersal powers granted under the Crime and ASB Act 2014. Dwelling Burglary continues to reduce which is positive, preventative measures are being taken to educate the community in an effort to prevent themselves becoming victims of this horrible crime. This has come in the form of social media campaigns, working with key community groups and advice being passed at Local Community Meetings. There has been a steep rise in missing person reports; there is no clear indication as to why this is the case. However, each episode is reviewed by our Missing Person Liaison Officer in an effort to reduce the likelihood of individuals being reported on multiple occasions. Whilst there has been an increase in the number of crimes compared to the previous period there is an excellent increase in positive outcomes. Through excellent partnership work the CSP has obtained 3 Criminal Behavioural Orders directly linked to those frequenting the Town Centre.</p> <p><b><u>October BCS Breakdown:</u></b>  Theft of a vehicle – <b>4%</b>; Theft from a vehicle - <b>7%</b> ; Vehicle interference – <b>1%</b>;  Burglary in a dwelling – <b>8%</b>; Bicycle Theft – <b>4%</b>; Theft from the person -<b>2%</b>;  Criminal damage (exc 59) - <b>17%</b>; HMIC Violence without injury – <b>35%</b>;  Wounding (Serious or Other) – <b>19%</b>; Personal Robbery – <b>2%</b>.</p>																											
Performance Measures	Rationale for inclusion	Latest Performance Available																											
10 BCS crimes	Provides a broad indication of the level of crime in the borough, is a familiar performance measure and is easy to benchmark.	<table border="1"> <thead> <tr> <th>Individual Components of 10 BCS Comparator Crime</th><th>iQuanta (September 2017)</th><th>Essex Police Performance Summary Offences (Rolling 12 months to September 2017)</th></tr> </thead> <tbody> <tr> <td>10 BCS Crimes - total</td><td style="text-align: center;">*</td><td style="text-align: center;">7297</td></tr> <tr> <td>Theft of a vehicle</td><td style="text-align: center;">37</td><td style="text-align: center;">380</td></tr> <tr> <td>Theft from Vehicle</td><td style="text-align: center;">77</td><td style="text-align: center;">843</td></tr> <tr> <td>Vehicle Interference</td><td style="text-align: center;">15</td><td style="text-align: center;">174</td></tr> <tr> <td>Burglary in a dwelling</td><td style="text-align: center;">69</td><td style="text-align: center;">483</td></tr> <tr> <td>Bicycle theft</td><td style="text-align: center;">39</td><td style="text-align: center;">395</td></tr> <tr> <td>Theft from the person</td><td style="text-align: center;">16</td><td style="text-align: center;">229</td></tr> <tr> <td>Criminal Damage (exc 59)</td><td style="text-align: center;">119</td><td style="text-align: center;">1715</td></tr> </tbody> </table>	Individual Components of 10 BCS Comparator Crime	iQuanta (September 2017)	Essex Police Performance Summary Offences (Rolling 12 months to September 2017)	10 BCS Crimes - total	*	7297	Theft of a vehicle	37	380	Theft from Vehicle	77	843	Vehicle Interference	15	174	Burglary in a dwelling	69	483	Bicycle theft	39	395	Theft from the person	16	229	Criminal Damage (exc 59)	119	1715
Individual Components of 10 BCS Comparator Crime	iQuanta (September 2017)	Essex Police Performance Summary Offences (Rolling 12 months to September 2017)																											
10 BCS Crimes - total	*	7297																											
Theft of a vehicle	37	380																											
Theft from Vehicle	77	843																											
Vehicle Interference	15	174																											
Burglary in a dwelling	69	483																											
Bicycle theft	39	395																											
Theft from the person	16	229																											
Criminal Damage (exc 59)	119	1715																											

			Violence Without Injury	286	3143
			Wounding (Serious or Other)	157	*
			Robbery (Personal Property)	21	217
		*Not recorded. **Solved rates show the ratio between the number of police-recorded crimes where the offender has received a formal sanction (includes; charges, cautions, penalty notices and cannabis warnings), and the total number of crimes recorded in the time period covered. (Solved rates do not include restorative justice or a community resolution.			
Potential Performance Measures		Rationale for inclusion	Latest Performance		
			Number (01/11/2016 – 31/10/2017)		Increase/ Decrease %  (01/10/2016 – 30/09/2017)
2	Total number of crimes +/- incidents	Provides a broad indication of the level of crime in the borough, covering all crimes	Total number of Incidents	Total number of Crimes	Crimes - ↓1
			3812 (October)	15183 (October)	Incidents - ↑5
3	Anti-social Behaviour reported	A key concern of members and public that is not reflected in the 10 BCS crimes performance measure.	6681		↓1
4	Number of arrests (cumulative)	Provides key performance information relating to Police activity to tackle crime. However, the measure may be misleading as the number of arrests has been declining as a result of greater use of alternatives to formal charges (penalty notices, community resolution, cautions etc..) – a trend which is likely to continue.	499		↑9
5	‘Positive disposals’ (outcomes of crimes ‘cleared up’ other than a formal conviction –..)	Recognises the full range of possible outcomes taken following arrest, such as community resolution, cautions etc...	215		↓29
6	Number of domestic abuse incidents	High profile area of work and a demand pressure on resources.	2228		–
7	Number of incidents of missing people reported	High profile area of work and a demand pressure on resources.	110		↑60



# **Revenue Budget Monitoring 2017/18**

## **Period 8**

**as at 30<sup>th</sup> November 2017**  
**Portfolio Summary**

## Contents

Commentary	3
General Fund Summary Forecast	9
Portfolio	
Leader	10
Culture, Tourism and the Economy	12
Corporate and Community Support Services	15
Housing, Planning & Sustainability	20
Children & Learning	22
Health & Adult Social Care	25
Transport, Waste & Regulatory Services	27
Technology	31
Housing Revenue Account Summary Forecast	33



## 1. Commentary

This report outlines the budget monitoring position for the General Fund and Housing Revenue Account for 2017/18, based on the views of the Directors and their Management Teams, in light of expenditure and income to 30<sup>th</sup> November 2017.

The starting point for the budget monitoring is the original budget as agreed by Council in February 2017.

## 2. Overall Budget Performance – General Fund

As at the end of November, an underspend to the overall Council budget of £530,000 is currently being forecast for the year-end. This position reflects a projected overspend of £316,000 in Council departmental spending and a £846,000 underspend on financing costs. The variances which services are reporting are detailed in section 3. The forecast net underspend of £530,000 is currently expected to be transferred to earmarked reserves to ensure the General Fund balance remains at £11 million.

### General Fund Portfolio Forecast Comparison 2017/18 at 30 November 2017 - Period 8

Portfolio	Latest Budget 2017/18 £000	Projected Outturn 2017/18 £000	November Forecast Variance £000	October Forecast Variance £000
Leader	2,314	2,229	(85)	(50)
Culture, Tourism & the Economy	13,055	13,275	220	50
Corporate and Community Support Services	11,546	11,572	26	(165)
Housing, Planning & Sustainability	5,181	5,199	18	12
Children & Learning	27,491	28,518	1,027	1,027
Health & Adult Social Care	39,044	39,260	216	234
Transport, Waste & Regulatory Services	22,953	21,847	(1,106)	(733)
Technology	4,593	4,593	0	0
Total Portfolio	126,177	126,493	316	375
Non-Service Areas	6,783	5,937	(846)	(2,622)
Earmarked Reserves	(9,807)	(9,277)	530	2,247
<b>Net Expenditure / (Income)</b>	<b>123,153</b>	<b>123,153</b>	<b>0</b>	<b>0</b>

Where Portfolios are forecasting an overspend by the end of the year, the relevant Director has been advised that appropriate action plans must be in place to address any projected overspend position so that a balanced budget for the Council is produced by the year end.

### 3. Service Variances - £316,000 forecast overspend

The key variances are as shown in the following table:-

Portfolio	Unfavourable £'000	Favourable £'000	Net £'000	Previous period £'000
<b><u>Leader</u></b>				
Part year vacancy for Chief Executive post		(40)		(40)
Treasury Management costs		(15)		(10)
Vacant posts in the Strategy and Performance team		(30)		0
	<b>0</b>	<b>(85)</b>	<b>(85)</b>	<b>(50)</b>
<b><u>Culture, Tourism &amp; the Economy</u></b>				
Pension opt-in costs	17			17
Grounds Maintenance income shortfall	70			50
Grounds Maintenance extension of seasonal workers	30			0
Part year vacancies within the Library Service		(50)		(50)
Saving in relation to a new library ICT system delayed for 1 year	50			50
Set up costs of the new library ICT system	50			50
Vacancy within the Museums service		(32)		(32)
Utility costs at the old Beecroft Gallery		(30)		(30)
Outdoor sports income shortfall	120			0
Part year vacancy within the Parks Service		(20)		(20)
Pier admission income		(50)		(50)
Water testing costs along the Pier and Foreshore	100			100
Part year vacancy in the Economic Development team		(20)		(20)
Staffing underspend due to maternity leave		(15)		(15)
	<b>437</b>	<b>(217)</b>	<b>220</b>	<b>50</b>
<b><u>Corporate and Community Support</u></b>				
Underspend on PA costs for Director of Legal and Democratic Services		(10)		(10)
Vacant posts in the Financial Planning and Control team		(60)		(60)
Vacant posts in the Accounts Payable team		(20)		(20)
Vacant post in Asset Management team		(50)		(50)
Additional rents (including Backrent) for SBC Properties		(50)		(50)
Income relating to Council Tax Court Costs		(90)		(90)
Unused budget in the NDR Collections team		(10)		(10)
Benefits Admin Team Staffing	50			50
Civic Centre contract cleaning	61			60
Income for Pergola Walk not achieved	50			50
Vacancies in the Customer Service team		(20)		(20)
Unused budget in the Partnership team		(20)		(20)
Vacant hours in the Voluntary Organisations team		(15)		(15)
Vacant hours in the Democratic Services team		(5)		
Members scrutiny and conference expenses		(10)		(10)
Overspend on running costs at Porters		10		10
Overtime for Mayoral Chauffeur		10		10
Underspend on Members N.I. and Hospitality Expenses		(20)		(20)
Unfunded Salary and Printing costs in Electoral Registration	45			
Vacant posts in Legal Team		(30)		0
Court Costs and Barrister Fees in Legal Team	200			30
Income for Legal Services	10			0
	<b>416</b>	<b>(390)</b>	<b>26</b>	<b>(165)</b>

<b>...Continued</b>				
<b><u>Housing, Planning &amp; Sustainability</u></b>				
Capitalisation of salaries is lower than the target		30		0
Vacancies in the Private Sector Housing team		(20)		(10)
Agency costs and market supplements in the Building Control and Development Control teams	135			163
Additional income generated by the Building Control and Development Control teams		(127)		(141)
	<b>135</b>	<b>(117)</b>	<b>18</b>	<b>12</b>
<b><u>Children and Learning</u></b>				
Children with disabilities and associated cost of direct payments	30			30
Children's Placements - forecast for current cohort of PVI looked after children	568			568
Leaving Care accommodation costs and support costs	146			146
Staffing pressure costs in children services	211			211
Support costs for Children under Sect 17 and Sect 20		(74)		(74)
Home to School Transport		(50)		(50)
Funding pressures at the Marigold Assessment centre mostly attributable to transport costs	66			66
Forecast on current in-house fostering placements and impact of adoption referral income	130			130
	<b>1,151</b>	<b>(124)</b>	<b>1,027</b>	<b>1,027</b>
<b><u>Health and Adult Social Care</u></b>				
People with a Learning Disability - Lower than estimated residential care placements and day care services		(143)		(140)
People with Mental Health Needs - Higher than estimated residential care placements and direct payments	162			188
Older People - residential care packages and complex packages	162			229
Unachieved vacancy factor because social work teams are fully established	62			
Physical and Sensory Impairment - Higher than estimated residential care placements	22			20
Health contribution towards Integrated commissioning		(70)		(70)
Unachieved vacancy factor on Business Support team		21		7
	<b>408</b>	<b>(192)</b>	<b>216</b>	<b>234</b>

<b>...Continued</b>				
<b>Transport, Waste &amp; Regulatory Services</b>				
Traffic signals maintenance contract		(25)		(25)
Shortfall in highways income	50			50
Drainage cleansing	20			20
Winter service stock carried forward from 2016/17		(80)		(80)
Parking enforcement contractor underperformance and PCN bad debt provision	144			144
Security costs incurred at the Travel Centre	68			68
License fee and maintenance of real time bus displays	25			0
Bus Shelter advertising income shortfall	10			0
Additional capitalisation of salaries in the Road Safety team		(28)		(28)
Staff time charged to grant funded projects		(15)		(15)
Additional streetwork inspectors above the budgeted establishment	66			66
Upgrades to streetwork inspectors equipment	11			11
Streetwork permit income shortfall	64			64
Transport Programme Manager post will be vacant for 6 months		(37)		0
Reduced capitalisation of salaries in the Traffic Management team	149			108
Traffic Management vacant post		(59)		0
Contribution to the Essex Safety Camera Partnership is now self-funded by the partnership		(53)		(80)
Electricity refunds due to updated meter readings		(15)		(15)
Public conveniences contractor underspend		(20)		(20)
Waste service contractor underspend		(100)		(100)
Waste MBT still in commissioning phase		(600)		(900)
Food processing now generates income rather than costs		(100)		(100)
Standby pay budget no longer required due to service		(28)		(28)
Income from Essex County Council in relation to the Waste Joint Working Agreement		(679)		0
Flood Defences pump station servicing	66			66
Flood Defences land licence	40			40
Vacant Flood Defence Engineer and Technician posts		(35)		(34)
Staffing saving in Business Support to be realised in 2018/19	20			20
Impact of the 2017/18 Pay Policy review	35			35
	<b>768</b>	<b>(1,874)</b>	<b>(1,106)</b>	<b>(733)</b>
<b>Technology</b>				
ICT agency cost to backfill secondments to capital projects	0			0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>3,315</b>	<b>(2,999)</b>	<b>316</b>	<b>375</b>

## Non Service Variances (£846,000 forecast underspend)

### Financing Costs – (£846,000)

This provision is forecast to be underspent against budget at the year-end for the following reasons:

- PWLB interest is lower due to reduced borrowing and interest on short term borrowing (£405,000)
- Investments from the property fund currently have a higher value than anticipated offset by in-house investments (£490,000)
- Other interest adjustments £49,000.

#### 4. Appropriations to / from Earmarked Reserves

Net appropriations from Earmarked Reserves totalling £12,282,000 were agreed by Council when setting the 2017/18 budget in February 2017. The current outturn position allows for further in-year net appropriations to reserves totalling £3,005,590. Total net appropriations from/(to) reserves for 2017/18 will therefore equal £9,276,410.

- £3,827,000 from the Capital Reserve as agreed at Cabinet in November 2017
- (£6,036,000) to the Minimum Revenue Provision Reserve as a result of the MRP review
- (£2,196,000) to the Capital Reserve as a result of the MRP review
- £507,200 from the Business Transformation Reserve to enable the progression of projects
- £75,000 from the Public Health Reserve Grant Reserve
- £844,710 from the General Grants Reserve
- £20,500 from the Public Health DAAT Reserve
- £27,000 from the Adult Social Care Reserve
- £520,000 from the Children's Social Care Reserve
- (£125,000) to the Election Reserve (2017-18 is a fallow year)
- £260,000 from the Specific Corporate Projects Reserve
- (£200,000) to the Rental Equalisation Reserve
- (£530,000) appropriation to Reserves at the year end for projected year end underspend

**(£3,005,590)** Total from Reserves

#### 5. Revenue Contributions to Capital Outlay (RCCO)

The original budget for 2017/18 included planned revenue contributions for capital investments, via the use of Earmarked Reserves, of £3,804,000. Due to additions to the capital programme agreed at Cabinet in November 2017, this budget has now increased to £7,710,000. Earmarked Reserves will fund £7,631,000 of this, with the remaining £79,000 funded from an underspend in the People Workforce Strategy Team and energy savings generated from energy efficiency projects.

#### 6. Performance against Budget savings targets for 2017/18

As part of setting the Council budget for 2017/18, a schedule of Departmental and Corporate savings was approved totalling £7.502 million. These are required to achieve a balanced budget.

A monthly exercise is in place to monitor the progress of the delivery of these savings. A breakdown, by RAG status, of the Departmental Savings is shown below:

	Red £000	Amber £000	Green £000	Original Savings Total £000	Projected Outturn £000	Forecast Variance £000
<b>Department</b>						
Chief Executive	0	785	205	990	990	0
People	671	751	3,119	4,541	3,428	(1,113)
Place	355	182	1,434	1,971	1,688	(283)
<b>Total</b>	<b>1,026</b>	<b>1,718</b>	<b>4,758</b>	<b>7,502</b>	<b>6,106</b>	<b>(1,396)</b>

Although the current forecast is showing a shortfall of £1,396,000 against the required savings total of £7.502 million, it is currently expected that the total savings will be delivered in full as part of each Department's overall budget total by the end of the financial year either by finding alternative savings or ensuring amber and red savings are delivered in full.

## 7. Overall Budget Performance – Housing Revenue Account (HRA)

The HRA budget was approved by Council on 23<sup>rd</sup> February 2017 and anticipated that £3,392,000 would be appropriated to earmarked reserves in 2017/18.

The closing HRA balance as at 31<sup>st</sup> March 2017 was £3,502,000.

The current forecast is projecting higher than anticipated rental income of £350,000 due to a lower number of void properties than estimated in the budget. Other income is also over achieving compared to the original target because of an increase in users of the privately funded Careline. There is a £29,000 pressure due to resident patrol services in Victoria Ward and an £11,000 pressure on capital financing charges because the interest payable on the HRA's internal borrowing is higher than expected. The HRA's share of interest received on investments is higher than estimated in the budget by £23,000. The overall underspend of £433,000 will be transferred to the Capital Investment Reserve.

## 8. Budget Virements

In line with the approved financial procedure rules all virements over £50,000 between portfolio services or between pay and non-pay budgets are to be approved by Cabinet. Below is a table showing the virements which fall within these parameters:-

	<b>DR</b>	<b>CR</b>
	<b>£</b>	<b>£</b>
Virements over £50,000 in reported period	6,962	(6,962)
Virements over £50,000 previously reported	9,329	(9,329)
Virements approved under delegated authority	478	(478)
<b>Total virements</b>	<b>16,769</b>	<b>(16,769)</b>

The virements for Cabinet approval this period are:

- £666,000 Allocation of IBCF funding
- £145,500 Redesign of Adult Social Care Transformation Managers
- £133,850 Complex Care Team funded by the NHS
- £5,796,650 Re-align budgets for block contract with Southend Care Ltd
- £50,000 Southend Care SLA

**£6,962,000 Total**

Due to the changes made at Appointments Council, amendments have been made to the hierarchy structure within this report which has adjusted the opening budget shown from the original budget book. An additional exercise has been undertaken to ensure that all costs are allocated to the correct portfolio service within the Children & Learning Portfolio in line with CIPFA guidance.

**General Fund Forecast 2017/18**  
**at 30 November 2017 - Period 8**  
**Portfolio Holder Summary**

<b>Portfolio</b>	<b>Gross Expend £'000</b>	<b>Gross Income £'000</b>	<b>Original Budget £'000</b>	<b>Virement £'000</b>	<b>Latest Budget £'000</b>	<b>Expected Outturn £'000</b>	<b>Forecast Variance £'000</b>	<b>Budget to Date £'000</b>	<b>Spend to Date £'000</b>	<b>To Date Variance £'000</b>
Leader	2,567	(180)	2,387	(73)	2,314	2,229	(85)	6,320	12,371	6,051
Culture, Tourism & the Economy	16,350	(3,757)	12,593	462	13,055	13,275	220	8,707	9,157	450
Corporate and Community Support Services	121,679	(109,623)	12,056	(510)	11,546	11,572	26	8,670	(4,449)	(13,119)
Housing, Planning & Sustainability	7,725	(2,603)	5,122	59	5,181	5,199	18	3,539	3,454	(85)
Children & Learning	105,228	(78,991)	26,237	1,254	27,491	28,518	1,027	18,427	20,469	2,042
Health & Adult Social Care	67,470	(28,522)	38,948	96	39,044	39,260	216	25,178	25,518	340
Transport, Waste & Regulatory Services	33,996	(11,602)	22,394	559	22,953	21,847	(1,106)	15,078	14,406	(672)
Technology	5,354	(971)	4,383	210	4,593	4,593	0	3,110	3,195	85
<b>Portfolio Net Expenditure</b>	<b>360,369</b>	<b>(236,249)</b>	<b>124,120</b>	<b>2,057</b>	<b>126,177</b>	<b>126,493</b>	<b>316</b>	<b>89,029</b>	<b>84,121</b>	<b>(4,908)</b>
Reversal of Depreciation	(23,460)	4,629	(18,831)	0	(18,831)	(18,831)	0	(12,554)	(12,460)	94
Levies	590	0	590	0	590	590	0	374	375	1
Financing Costs	16,594	0	16,594	(8,232)	8,362	7,516	(846)	8,773	6,585	(2,188)
Contingency	5,228	0	5,228	(206)	5,022	5,022	0	2,279	0	(2,279)
Pensions Upfront Funding	7,467	0	7,467	0	7,467	7,467	0	0	0	0
Miscellaneous Income	0	0	0	0	0	0	0	0	246	246
<b>Sub Total</b>	<b>6,419</b>	<b>4,629</b>	<b>11,048</b>	<b>(8,438)</b>	<b>2,610</b>	<b>1,764</b>	<b>(846)</b>	<b>(1,128)</b>	<b>(5,254)</b>	<b>(4,126)</b>
<b>Net Operating Expenditure</b>	<b>366,788</b>	<b>(231,620)</b>	<b>135,168</b>	<b>(6,381)</b>	<b>128,787</b>	<b>128,257</b>	<b>(530)</b>	<b>87,901</b>	<b>78,867</b>	<b>(9,034)</b>
General Grants	0	(3,537)	(3,537)	0	(3,537)	(3,537)	0	(2,085)	(2,367)	(282)
Corporate Savings	0	0	0	0	0	0	0	0	0	0
Revenue Contribution to Capital	3,804	0	3,804	3,906	7,710	7,710	0	2,536	0	(2,536)
Contribution to / (from) Earmarked Reserves	(12,282)	0	(12,282)	2,475	(9,807)	(9,277)	530	(12,118)	(17,597)	(5,479)
Contribution to / (from) General Reserves	0	0	0	0	0	0	0	0	0	0
<b>Net Expenditure / (Income)</b>	<b>358,310</b>	<b>(235,157)</b>	<b>123,153</b>	<b>0</b>	<b>123,153</b>	<b>123,153</b>	<b>0</b>	<b>76,234</b>	<b>58,903</b>	<b>(17,331)</b>

<b>Use of General Reserves</b>					
Balance as at 1 April 2017	11,000		11,000	11,000	0
Use in Year	0	0	0	0	0
<b>Balance as at 31 March 2018</b>	<b>11,000</b>	<b>0</b>	<b>11,000</b>	<b>11,000</b>	<b>0</b>

**General Fund Forecast 2017/18**  
**at 30 November 2017 - Period 8**  
**Leader**  
**Portfolio Holder - Cllr J Lamb**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
a Corporate Subscriptions	73	0	73	0	73	73	0	48	79	31
b Corporate and Non Distributable Costs	1,764	(180)	1,584	(224)	1,360	1,305	(55)	5,677	11,734	6,057
c Emergency Planning	85	0	85	0	85	85	0	56	54	(2)
d Strategy & Performance	645	0	645	151	796	766	(30)	539	504	(35)
<b>Total Net Budget for Portfolio</b>	<b>2,567</b>	<b>(180)</b>	<b>2,387</b>	<b>(73)</b>	<b>2,314</b>	<b>2,229</b>	<b>(85)</b>	<b>6,320</b>	<b>12,371</b>	<b>6,051</b>

**Virements**

**£000**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

50  
101  
(224)  
**(73)**



**General Fund Forecast 2017/18  
at 30 November 2017 - Period 8  
Leader  
Portfolio Holder - Cllr J Lamb**

Forecast Outturn Variance	Year to Date Variance
a.	
b. The Chief Executive post was vacant for the first three months of the year, resulting in an expected underspend of £40k against budget. A forecast underspend of £15k on Debt Management Expenses (due to enhanced cash fees being deducted at source rather than by invoice).	Year to date budgets for Corporate Initiatives and Pension Costs are currently underspent however due to the ad-hoc and high value nature it is not possible to forecast outturn with any degree of confidence
c.	
d. Vacant post and hours	

**General Fund Forecast 2017/18  
at 30 November 2017 - Period 8  
Culture, Tourism & the Economy  
Portfolio Holder - Cllr A Holland**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
a Arts Development	554	(305)	249	5	254	271	17	248	290	42
b Amenity Services Organisation	3,615	(670)	2,945	4	2,949	3,049	100	2,110	2,197	87
c Culture Management	67	(6)	61	230	291	291	0	250	250	0
d Library Service	3,394	(394)	3,000	(26)	2,974	3,024	50	2,208	2,212	4
e Museums and Art Gallery	1,135	(68)	1,067	48	1,115	1,053	(62)	757	720	(37)
f Parks And Amenities Management	1,693	(665)	1,028	6	1,034	1,134	100	595	634	39
g Sports Development	53	0	53	0	53	53	0	35	37	2
h Sport and Leisure Facilities	615	(304)	311	0	311	311	0	182	184	2
i Southend Theatres	849	(27)	822	0	822	822	0	557	601	44
j Resort Services Pier and Foreshore and Southend Marine Activity Centre	2,689	(884)	1,805	25	1,830	1,880	50	797	772	(25)
k Tourism	136	(18)	118	(78)	40	40	0	26	11	(15)
l Economic Development	571	(250)	321	71	392	372	(20)	240	515	275
m Town Centre	210	(59)	151	(2)	149	149	0	113	73	(40)
n Better Queensway	0	0	0	44	44	44	0	44	110	66
o Climate Change	106	(43)	63	135	198	198	0	148	133	(15)
p Closed Circuit Television	450	(32)	418	0	418	418	0	286	313	27
q Community Safety	213	(32)	181	0	181	166	(15)	111	105	(6)
<b>Total Net Budget for Portfolio</b>	<b>16,350</b>	<b>(3,757)</b>	<b>12,593</b>	<b>462</b>	<b>13,055</b>	<b>13,275</b>	<b>220</b>	<b>8,707</b>	<b>9,157</b>	<b>450</b>

**Virements**

**£000**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

290

47

125

**462**

**General Fund Forecast 2017/18  
at 30 November 2017 - Period 8  
Culture, Tourism & the Economy  
Portfolio Holder - Cllr A Holland**

Forecast Outturn Variance	Year to Date Variance
a. A member of staff opted into the pension scheme resulting in an unanticipated increase in costs. Furthermore, the opening of Unit 21 has resulted in the café incurring some running costs. A profit share arrangement is in place which it is anticipated will generate some income to compensate this.	
b. The entire Grounds Maintenance service was brought in-house in January 2016 and the staffing saving which was to be made took longer to deliver than anticipated, however this is now finalised and will be delivered in full this year. One of the biggest challenges this year has been income generation. The service has lost a number of large contracts in 2017 which it has struggled to replace but the cost base has not been reduced to compensate for this.	Bulk of supplies purchased at the start of the year for use throughout. There has also been a reduction in income received to date.
c.	
d. The Library service has recently procured a new library management system which will deliver significant savings once it is implemented. Capital implementation costs will be incurred this year but the running costs for operating the system will be reduced from February 2018. The staff in the service regularly amend their working hours and as a result there is an anticipated underspend on staffing costs.	
e. Staff vacancies are forecasted to result in an underspend within the service as the vacant roles have only recently been advertised. Furthermore, there is anticipated to be an underspend on utility costs at the old Beecroft site whilst it remains vacant.	
f. The income generated from outdoor sports including golf has not been as favourable as anticipated, in part due to the reduction in sports teams across the Borough. Staff vacancies within the year have resulted in an underspend against the establishment. These vacant posts have now been filled and the team is fully staffed.	
g.	
h.	
i.	
j. Pier admission figures are higher than anticipated so far resulting in	

---

increased income to date. However, the installation of City Beach created a revenue pressure in relation to water testing and repairs and maintenance requirements to ensure that the hugely popular fountains remain operational throughout the year. The vast majority of the capital project was funded externally; however no on-going budget for maintaining the fountains was identified.

---

k.

---

l. Staff vacancies are forecasted to result in an underspend as the current role is yet to be filled.

---

Grant funding is due to be received which will cover project expenditure.

---

m.

---

n.

---

o.

---

p.

---

q. There is a staffing underspend in the Community Safety team as a result of a member of staff being on maternity leave.

---

**General Fund Forecast 2017/18**  
**at 30 November 2017 - Period 8**  
**Corporate and Community Support**  
**Portfolio Holder - Cllr A Moring**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
a Departmental Support for the Chief Executive	771	0	771	(162)	609	599	(10)	411	353	(58)
b Accountancy	2,071	(352)	1,719	(15)	1,704	1,644	(60)	1,146	1,098	(48)
c Accounts Payable	126	(5)	121	0	121	101	(20)	83	72	(11)
d Accounts Receivable	185	(75)	110	0	110	110	0	73	74	1
e Insurance	155	(245)	(90)	0	(90)	(90)	0	86	88	2
f Asset Management	383	(5)	378	10	388	338	(50)	257	244	(13)
g Community Centres and Club 60	104	(1)	103	0	103	103	0	63	61	(2)
h Corporate and Industrial Estates	430	(2,611)	(2,181)	(171)	(2,352)	(2,402)	(50)	(1,485)	(1,716)	(231)
i Council Tax Admin	854	(595)	259	0	259	169	(90)	174	85	(89)
j Non Domestic Rates Collection	165	(305)	(140)	30	(110)	(120)	(10)	86	67	(19)
Housing Benefit and Council Tax Benefit	1,990	(1,195)	795	(283)	512	562	50	344	196	(148)
k Admin										
l Rent Benefit Payments	98,947	(99,050)	(103)	0	(103)	(103)	0	25	(12,892)	(12,917)
m Internal Audit & Corporate Fraud	835	(188)	647	0	647	647	0	432	408	(24)
n Buildings Management	2,645	(113)	2,532	213	2,745	2,806	61	2,020	2,078	58
o Cemeteries and Crematorium	1,263	(2,525)	(1,262)	19	(1,243)	(1,193)	50	(790)	(661)	129
p Customer Services Centre	1,985	(290)	1,695	4	1,699	1,679	(20)	1,128	1,083	(45)
q Dial A Ride Service	122	(19)	103	(16)	87	87	0	57	40	(17)
r Registration of Births Deaths and Marriages	329	(371)	(42)	0	(42)	(42)	0	0	0	0
s Transport Management	160	0	160	7	167	167	0	112	103	(9)
t Vehicle Fleet	527	(344)	183	(4)	179	179	0	114	123	9
u Partnership Team	277	0	277	9	286	266	(20)	189	177	(12)
v Support To Voluntary Sector	779	0	779	0	779	764	(15)	518	512	(6)
w Human Resources	1,745	(497)	1,248	80	1,328	1,328	0	886	902	16
x People & Organisational Development	406	(91)	315	0	315	315	0	209	165	(44)
y Tickfield Training Centre	290	(97)	193	1	194	194	0	140	158	18
z Democratic Services Support	354	0	354	10	364	349	(15)	244	216	(28)
aa Mayoralty	185	0	185	(1)	184	204	20	129	137	8
ab Member Support	705	0	705	25	730	710	(20)	473	458	(15)
ac Elections and Electoral Registration	352	0	352	(121)	231	276	45	246	198	(48)

ad Local Land Charges	192	(297)	(105)	0	(105)	(105)	0	(52)	(66)	(14)
ae Legal Services	1,170	(243)	927	11	938	1,118	180	622	773	151
af Corporate Procurement	610	0	610	0	610	610	0	406	555	149
ag Property Management and Maintenance	567	(109)	458	(156)	302	302	0	324	462	138
<b>Total Net Budget for Portfolio</b>	<b>121,679</b>	<b>(109,623)</b>	<b>12,056</b>	<b>(510)</b>	<b>11,546</b>	<b>11,572</b>	<b>26</b>	<b>8,670</b>	<b>(4,449)</b>	<b>(13,119)</b>

## Virements

£000

Transfer from earmarked reserves	(208)
Allocation from Contingency	(257)
In year virements	(45)
	<u>(510)</u>

**General Fund Forecast 2017/18  
at 30 November 2017 - Period 8  
Corporate and Community Support  
Portfolio Holder - Cllr A Moring**

Forecast Outturn Variance	Year to Date Variance
a. The full budget for the post of PA to the Director of Legal & Democratic Services will not be required.	
b. An underspend due to vacant posts in the Financial Planning and Control team which have now been filled	
c. Vacant post	
d.	
e.	
f. Vacant post	
g.	
h. Income for rentals is higher than forecast due to back-rent for the café at the Forum, the Cockle Sheds at Leigh, and Borough Combination Ground.	Increases in the on-going rental streams have not been accurately reflected in the profiling of the budget
i. Agency costs in the Council Tax team are putting pressure on the employee budget. Costs for the Essex-wide Counter Fraud software are exacerbating an overspend on IT costs however this is expected to be right-sized with income from higher than budgeted Court Costs income. After accounting for a corresponding increase to Bad Debt Provision, the current forecast for year-end is an underspend of £90k.	
j. Based on spend to date and an analysis of the previous year spend, there is expected to be a £10k underspend against NDR Collection.	
k. The DWP imposes targets to avoid Administration Delay and Errors to Housing Benefit claims. It is more cost effective for the service to incur agency and overtime costs than breach these targets. Due to the potential impact to workload once Universal Credit becomes established, it is felt that contractors and agency staff should be used instead of filling established posts.	The to date pressure is being offset by the Social Fund as income has been received from Thurrock and Essex County Council but not yet spent. Any Social Fund underspend will be transferred to the Reserve at the end of the year for use in the future.
l.	Period 8 Benefits Monitoring is indicating that there will be an underspend at year-end which is understandable given the work the team have put in to lower the error rate. Due to the correlative assumptions made in the calculation, no forecast has been made.
m.	

Forecast Outturn Variance	Year to Date Variance
n. Contract cleaning is forecast to overspend against budget. A review is currently underway to reduce this and any amendments will be reflected in future forecasts.	Security and Contract Cleaning are exceeding budget.  The overspend is likely to reduce through the winter period when there is historically more demand on the service.
o. In 2017-18 the income budget was increased to reflect the new Pergola Walk project however due to various issues with the contractors, the start of this project has been delayed. It was hoped that additional income would compensate the shortfall however as at Period 8, this has not been realised so a pressure of £50k has been forecast.	
p. There is currently an underspend against salaries in the Customer Service team due to staff vacancies.	
q.	
r.	
s.	
t.	
u. The office expenses budget in the Partnership Team is unlikely to be spent which will result in an underspend to the team.	
v. Vacant hours	
w.	
x.	Although there is currently a year to date underspend, a fully funded restructure has yet to be finalised. Once in place increased income targets will need to be monitored closely to ensure they can be delivered in full.
y.	
z. At Period 8 there is no expenditure against the Members' Scrutiny and Conference Expenses budgets. This is in line with last year so is expected to result in an underspend at the end of the year.	
aa. Chauffeur overtime and running costs for Porters are being compensated by an underspend of Members Expenses	
ab. Members' National Insurance and Hospitality budgets and compensating an overspend on Mayoral Expenses	
ac. There is pressure on the Electoral Registrations budget due to unfunded staffing costs and an insufficient budget for Printing and Postage.	2017-18 is a fallow year for local elections with the exception of one by-election. As part of the budget process it was agreed that the underspend will be transferred to the Election Reserve at year-end to cover costs in future years.
ad.	



Forecast Outturn Variance	Year to Date Variance
ae. Due to an increase in Child Protection cases, there is a forecast pressure of £160k on Barristers' Fees and £40k on Court Costs. A further £10k of revenue is not expected to be achieved, mainly due to fewer schools buying into the service following academisation. This is being partially offset by an expected Salary underspend, resulting in an expected pressure of £180k by year-end.	
af.	
ag.	Staff time is still to be capitalised against a variety of capital projects.

**General Fund Forecast 2017/18  
at 30 November 2017 - Period 8  
Housing, Planning & Sustainability  
Portfolio Holder - Cllr M Flewitt**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
<b>Housing</b>										
a Strategy & Planning for Housing	164	0	164	(70)	94	124	30	62	64	2
b Private Sector Housing	2,734	(1,056)	1,678	145	1,823	1,803	(20)	1,210	1,176	(34)
c Housing Needs & Homelessness	822	(534)	288	(45)	243	243	0	160	237	77
d Supporting People	2,508	0	2,508	25	2,533	2,533	0	1,689	1,689	0
<b>Planning</b>										
e Building Control	400	(410)	(10)	2	(8)	43	51	(7)	35	42
f Development Control	862	(603)	259	2	261	211	(50)	196	46	(150)
g Regional and Local Town Plan	235	0	235	0	235	242	7	229	207	(22)
<b>Total Net Budget for Portfolio</b>	<b>7,725</b>	<b>(2,603)</b>	<b>5,122</b>	<b>59</b>	<b>5,181</b>	<b>5,199</b>	<b>18</b>	<b>3,539</b>	<b>3,454</b>	<b>(85)</b>

**Virements**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

**£000**

0

30

29

**59**

**General Fund Forecast 2017/18  
at 30 November 2017 - Period 8  
Housing, Planning & Sustainability  
Portfolio Holder - Cllr M Flewitt**

Forecast Outturn Variance	Year to date Variance
a. Capitalisation of salaries is lower than the budgeted target as at the end of period 8, partly offset by a vacancy in the team.	
b. Vacancies in the Private Sector Housing team, reduced by an undercover of income.	
c.	
d.	
e. Pressure from agency staff costs and market supplements is likely to cause an overspend on the staffing budget in the Building Control team, This is being partially offset by income performing above expected levels.	
f. Development Control income has been received for a large scale planning application and this is offsetting pressure from agency staff costs and market supplements.	Development Control income received for a large scale planning application.
g. Pressure from agency staff costs is likely to cause an overspend on the staffing budget in the Regional and Local Town Plan team.	

**General Fund Forecast 2017/18**  
**at 30 November 2017 - Period 8**  
**Children and Learning**  
**Portfolio Holder - Cllr J Courtenay**

<b>Service</b>	<b>Gross Expend £'000</b>	<b>Gross Income £'000</b>	<b>Original Budget £'000</b>	<b>Virement £'000</b>	<b>Latest Budget £'000</b>	<b>Expected Outturn £'000</b>	<b>Forecast Variance £'000</b>	<b>Budget to Date £'000</b>	<b>Spend to Date £'000</b>	<b>To Date Variance £'000</b>
<b><u>Retained</u></b>										
a Childrens Commissioning	935	(316)	619	96	715	715	0	317	202	(115)
b Children with Special Needs	1,149	(169)	980	63	1,043	1,071	28	1,286	1,326	40
c Early Years Development and Child Care Partnership	10,769	(9,562)	1,207	50	1,257	1,257	0	843	830	(13)
d Children Fieldwork Services	5,562	(135)	5,427	90	5,517	5,621	104	2,811	3,154	343
e Children Fostering and Adoption	4,546	(191)	4,355	357	4,712	5,054	342	4,193	4,972	779
f Youth Service	2,602	(1,483)	1,119	339	1,458	1,458	0	430	430	0
g Other Education	940	(754)	186	0	186	186	0	(8)	(6)	2
h Private Voluntary Independent	3,475	(120)	3,355	0	3,355	3,925	570	2,237	3,402	1,165
i Children Specialist Commissioning	1,751	(60)	1,691	144	1,835	1,865	30	716	770	54
j School Support and Preventative Services	28,371	(22,347)	6,024	171	6,195	6,145	(50)	4,166	4,061	(105)
k Youth Offending Service	1,906	(632)	1,274	(56)	1,218	1,218	0	1,353	1,353	0
<b><u>Delegated</u></b>										
l Schools Delegated Budgets	43,222	(43,222)	0	0	0	0	0	0	0	0
<b>Total Net Budget for Portfolio</b>	<b>105,228</b>	<b>(78,991)</b>	<b>26,237</b>	<b>1,254</b>	<b>27,491</b>	<b>28,518</b>	<b>1,027</b>	<b>18,427</b>	<b>20,469</b>	<b>2,042</b>

**Virements**

**£000**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

1,179

23

52

**1,254**

**General Fund Forecast 2017/18  
at 30 November 2017 - Period 8  
Children and Learning  
Portfolio Holder - Cllr J Courtenay**

Forecast Outturn Variance	Year to Date Variance
a.	
b. Marginal overspend variance on Children with Disabilities	
c.	
d. Overspend pressure on leaving care accommodation and support costs and staffing pressures in relation to teams running at full establishment, with agency cover.	Reflecting Year to date pressures on leaving care accommodation and support costs
e. Overspend pressures within Inhouse fostering care provision due to the increased numbers of children looked after and service running at increased capacity. Forecasts also indicate continued pressure on transport costs at the Marigold Assessment centre, and a marginal overspend on Adoption services.	Reflecting Year to date pressures on Inhouse fostering care provision, marigold assessment centre
f.	
g.	
h. Overspend pressure due to increased Looked after children numbers during 2016/17 and into 2017/18. Additional financial pressures are also included due to 2 high cost secured placements. Through the work of the Edge of Care team, the service is undertaking measures to reduce further numbers of Children being taken into care by supporting the family to keep the child safe at home.	Year to date overspend on PVI reflecting current financial pressures.
i. Marginal Overspend variance on Children Specialist Commissioning	
j. Underspend due to additional contributions for transporting out of borough pupils from other local authorities.	
k.	
l.	

Whilst this report presents the Council's financial position, it must be noted there are significant financial pressures in the High Needs Dedicated School Grant (DSG) block funding. These financial pressures have continued into 2017/18 from 2016/17. An exceptional Education Board meeting was held on the 6<sup>th</sup> July 2017, to allocate the high needs funding for 2017/18 including required savings targets. Pressures have risen through increases in Education Health and Care plan (EHCP) top up funding due to an increase in pupils no.s supported, as well as increased top up funding awarded to Special Schools due to more pupils in higher paid top up bands. The Education Board, through the advice and guidance of the Finance and Resource sub group are tasked to work on a medium term 2 year financial plan to restore financial sustainability to the DSG. There is also a further DSG pressure in relation to the continual transfer of £0.5mil from the Schools block to Early Years block (agreed for 2018/19 only), The £0.5mil transfer is used to support the Quality and Sufficiency of Early Years provision. Papers will be presented to the Education Board in March 2018, led by the Group Managers for both Early Years and High Needs to address these funding issues and present a way forward.

**General Fund Forecast 2017/18  
at 30 November 2017 - Period 8  
Health and Adult Social Care  
Portfolio Holder - Cllr L Salter**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
<b>Adult Social Care</b>										
a Adult Support Services and Management	224	0	224	70	294	224	(70)	195	220	25
b Business Support Team	2,120	(346)	1,774	(142)	1,632	1,653	21	1,086	1,095	9
c Strategy & Development	1,797	(215)	1,582	(39)	1,543	1,543	0	1,046	1,046	0
d People with a Learning Disability	14,383	(1,421)	12,962	(143)	12,819	12,676	(143)	8,535	8,495	(40)
e People with Mental Health Needs	3,350	(167)	3,183	250	3,433	3,595	162	2,285	2,448	163
f Older People	28,807	(14,592)	14,215	(26)	14,189	14,351	162	9,430	9,587	157
g Other Community Services	2,522	(865)	1,657	104	1,761	1,823	62	1,171	1,179	8
h People with a Physical or Sensory Impairment	4,572	(1,211)	3,361	(18)	3,343	3,365	22	2,218	2,239	21
i Service Strategy and Regulation	124	(69)	55	0	55	55	0	36	36	0
<b>Health</b>										
j Public Health	6,991	(7,141)	(150)	(21)	(171)	(171)	0	(724)	(724)	0
k Drug and Alcohol Action Team	2,313	(2,230)	83	61	144	144	0	(79)	(82)	(3)
l Young Persons Drug and Alcohol Team	267	(265)	2	0	2	2	0	(21)	(21)	0
<b>Total Net Budget for Portfolio</b>	<b>67,470</b>	<b>(28,522)</b>	<b>38,948</b>	<b>96</b>	<b>39,044</b>	<b>39,260</b>	<b>216</b>	<b>25,178</b>	<b>25,518</b>	<b>340</b>

**Virements**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

**£000**

158

22

(84)

**96**

**General Fund Forecast 2017/18  
at 30 November 2017 - Period 8  
Health and Adult Social Care  
Portfolio Holder - Cllr L Salter**

Forecast Outturn Variance	Year to Date Variance
a. Health contribution towards Integrated Commissioning.	
b. Forecast variance mostly attributed to vacancy factor in the Business Support team.	
c.	
d. Outturn forecasts are predicting the full 2017/18 PE1 Learning Disability saving delivery of £500k. The £143k underspend is in relation to day care services.	
e. Outturn on Mental Health is showing a year end pressure of £162K. This is mainly due to budget pressures on care package costs, particularly in residential care.	Year to date overspending largely because of higher than anticipated residential care packages.
f. The forecast overspend is reflecting budget pressures on complex intensive homecare services, direct payments and residential care. This forecast will be monitored closely during the financial year.	Pressures on homecare, direct payments and residential care packages.
g. Forecasting a pressure on the Social work teams because they are currently not meeting the budgeted vacancy factor.	
h. Outturn forecasts are predicting budget pressures on complex intensive homecare services and residential care.	
i.	
j.	
k.	
l.	



**General Fund Forecast 2017/18**  
**at 30 November 2017 - Period 8**  
**Transport, Waste & Regulatory Services**  
**Portfolio Holder - Cllr T Cox**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
<b><u>Transport</u></b>										
a Highways Maintenance	9,830	(2,048)	7,782	202	7,984	7,949	(35)	5,201	5,659	458
b Bridges and Structural Engineering	412	0	412	0	412	412	0	274	266	(8)
c Decriminalised Parking	1,157	(1,666)	(509)	0	(509)	(365)	144	(313)	(132)	181
d Car Parking Management	1,031	(6,485)	(5,454)	80	(5,374)	(5,374)	0	(3,743)	(3,637)	106
e Concessionary Fares	3,217	0	3,217	90	3,307	3,307	0	2,430	2,481	51
f Passenger Transport	400	(64)	336	(3)	333	436	103	263	344	81
g Road Safety and School Crossing	234	0	234	0	234	206	(28)	156	125	(31)
h Transport Planning	599	(854)	(255)	10	(245)	(156)	89	(170)	(515)	(345)
i Traffic and Parking Management	503	(5)	498	(3)	495	532	37	328	356	28
<b><u>Waste and Cleansing</u></b>										
j Public Conveniences	550	0	550	5	555	520	(35)	375	310	(65)
k Waste Collection	4,393	0	4,393	522	4,915	4,815	(100)	3,069	3,075	6
l Waste Disposal	5,533	0	5,533	(458)	5,075	4,375	(700)	3,576	2,486	(1,090)
m Street Cleansing	1,381	(7)	1,374	(13)	1,361	1,361	0	903	898	(5)
n Household Recycling	486	0	486	(16)	470	470	0	312	313	1
o Environmental Care	386	(4)	382	(143)	239	211	(28)	157	112	(45)
p Waste Management	487	0	487	(10)	477	(202)	(679)	188	200	12
<b><u>Other Services</u></b>										
q Flood and Sea Defence	745	(11)	734	0	734	805	71	485	595	110
r Enterprise Tourism and Environment Central Pool	1,354	0	1,354	16	1,370	1,425	55	914	990	76
<b><u>Regulatory</u></b>										
s Regulatory Business	523	(11)	512	23	535	535	0	360	303	(57)
t Regulatory Licensing	304	(433)	(129)	227	98	98	0	(13)	(133)	(120)
u Regulatory Management	227	0	227	0	227	227	0	148	137	(11)
v Regulatory Protection	244	(14)	230	30	260	260	0	178	173	(5)
<b>Total Net Budget for Portfolio</b>	<b>33,996</b>	<b>(11,602)</b>	<b>22,394</b>	<b>559</b>	<b>22,953</b>	<b>21,847</b>	<b>(1,106)</b>	<b>15,078</b>	<b>14,406</b>	<b>(672)</b>

**Virements**

Transfer from/(to) earmarked reserves  
Allocation from Contingency  
In year virements

£000
233
240
86
<b>559</b>

**General Fund Forecast 2017/18  
at 30 November 2017 - Period 8  
Transport, Waste & Regulatory Services  
Portfolio Holder - Cllr T Cox**

<b>Forecast Outturn Variance</b>	<b>Year to date Variance</b>
a. The winter service is currently fully stocked, primarily due to the salt which was purchased for last winter. As a result, an underspend in the current year seems likely, however budget provision is still available should there be a need to purchase more materials due to a poor winter. A small underspend is also likely on Traffic Signals due to continuing benefits of the LED upgrade. These are both offsetting the potential shortfall in income generated from licenses.	There is currently a shortfall in the income generated from licenses and also for recharging the cost of works in relation to road traffic incidents.
b.	
c. A drop in the number of Parking Charge Notices issued for non-compliance has resulted in a fall in projected income levels. The service is working with the contractor to ensure this is as a result of increased compliance and not underperformance.	A drop in the number of Parking Charge Notices issued for non-compliance has resulted in a fall in income.
d.	
e.	
f. Unfortunately the Travel Centre has been vandalised on a number of occasions and incidents of anti-social behaviour have resulted in the necessity to provide regular security patrols at the site in order to provide a safe environment for bus users.	Costs of security requirements at the Travel Centre continue to be above the budget provision available.
g. The amount of staff time able to be recharged to capital projects is above the budgeted levels, creating an underspend on staffing costs.	
h. Costs of additional streetworks inspectors via a contractor has caused an overspend. These inspectors were employed during a changeover from using contractor staff to employing permanent staff. This arrangement ended in September 2017.	The South Essex Active Travel programme is currently behind the anticipated spend profile for the grant.
i. A number of staff who are budgeted on the basis of delivering the capital programme have not charged as much time to capital as anticipated which is causing a revenue pressure.	
j. Due to a review of meter readings within Public Conveniences, a number of credit notes have been received in relation to costs incurred in previous years.	Due to a review of meter readings within Public Conveniences, a number of credit notes have been received in relation to costs incurred in previous years.

k.	Performance deductions have been made against the waste collection and cleansing contract as a result of elements of performance being below the targeted level.	
l.	<p>As a result of the Waste Mechanical Biological Treatment facility (MBT) remaining in a commissioning phase for longer than anticipated, the gate fee is still at a reduced rate which will result in a significant underspend this year. Our future waste disposal options are still being discussed with Essex County Council and as such, disposal costs in future years remain unquantified.</p> <p>Due to changes in how the authority processes food waste, the organisation now generates income from this waste stream and this is having a positive effect on the waste budget.</p>	<p>As a result of the Waste Mechanical Biological Treatment facility (MBT) remaining in a commissioning phase for longer than anticipated, the gate fee is still at a reduced rate which will result in a significant underspend this year. Our future waste disposal options are still being discussed with Essex County Council and as such, disposal costs in future years remain unquantified.</p>
m.		
n.		
o.	Due to changes in staffing arrangements, standby pay is no longer paid to staff.	
p.	As part of the draft agreement with Essex County Council relating to the Joint Working Agreement, SBC will still receive their share of the Waste Infrastructure Grant for the next 2 years which wasn't included in the original budget.	
q.	Costs have been incurred due to the storage of spoil in relation to the flood defence scheme and the servicing of pumping stations across the Borough for which no budget provision was identified as a result of the capital works to improve the assets. These are being partially offset by an underspend on staffing due to carrying vacancies.	Costs have been incurred due to the storage of spoil in relation to the flood defence scheme and the servicing of pumping stations across the Borough.
r.	The staffing saving as part of the 2017/18 budget setting will not be achieved this financial year resulting in a staffing pressure. This is expected to be addressed in time for the 2018/19 financial year. An additional one off pressure has also been caused due to the Pay Policy review in relation to Director salaries.	The staffing saving as part of the 2017/18 budget setting will not be achieved this financial year resulting in a staffing pressure. This is expected to be addressed in time for the 2018/19 financial year. An additional one off pressure has also been caused due to the Pay Policy review in relation to Director salaries.
s.		Costs incurred under the Regulatory Management section need to be recharged to Regulatory Business.
t.		Costs incurred under the Regulatory Management section need to be recharged to Regulatory Licensing.
u.		Costs incurred under this section need to be recharged to Regulatory Business and Licensing.
v.		

**General Fund Forecast 2017/18  
at 30 November 2017 - Period 8  
Technology  
Portfolio Holder - Cllr T Byford**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
Information Communications and a Technology	5,354	(971)	4,383	210	4,593	4,593	0	3,110	3,195	85
<b>Total Net Budget for Portfolio</b>	<b>5,354</b>	<b>(971)</b>	<b>4,383</b>	<b>210</b>	<b>4,593</b>	<b>4,593</b>	<b>0</b>	<b>3,110</b>	<b>3,195</b>	<b>85</b>

**Virements**

Transfer from/(to) earmarked reserves  
Allocation from Contingency  
In year virements

	<b>£000</b>
	227
	0
	(17)
	<u><b>210</b></u>

**General Fund Forecast 2017/18  
at 30 November 2017 - Period 8  
Technology  
Portfolio Holder - Cllr T Byford**

<b>Forecast Outturn Variance</b>	<b>Year to date Variance</b>
a.	To mitigate any overspend, it has been agreed that a further £130k can be drawdown from the Special Corporate Projects Reserve, against ICT projects (which were identified in 2015-16 but have not yet been finalised).

**Housing Revenue Account Forecast 2017/18**  
**at 30 November 2017 - Period 8**  
**Deputy Chief Executive - Simon Leftley**

Description	Original Budget £'000	Virement £'000	Latest Budget £'000	Initial Outturn £'000	Management Action £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
a Employees	215	0	215	215	0	215	0	143	147	4
b Premises (Excluding Repairs)	732	0	732	761	0	790	29	488	495	7
c Repairs	4,831	0	4,831	4,831	0	4,831	0	3,345	3,345	0
d Supplies & Services	68	0	68	68	0	68	0	45	45	(0)
e Management Fee	5,827	0	5,827	5,827	0	5,827	0	4,034	4,034	(0)
f MATS	1,124	0	1,124	1,124	0	1,124	0	749	749	(0)
g Provision for Bad Debts	383	0	383	383	0	383	0	0	0	0
h Capital Financing Charges	11,364	0	11,364	11,367	0	11,378	11	7,585	7,580	(5)
<b>Expenditure</b>	<b>24,544</b>	<b>0</b>	<b>24,544</b>	<b>24,576</b>	<b>0</b>	<b>24,616</b>	<b>40</b>	<b>16,390</b>	<b>7,360</b>	<b>5</b>
i Fees & Charges	(393)	0	(393)	(393)	0	(393)	0	(264)	(281)	(17)
j Rents	(26,673)	0	(26,673)	(27,023)	0	(27,373)	(350)	(17,953)	(18,188)	(235)
k Other	(277)	0	(277)	(376)	0	(476)	(100)	(265)	(378)	(113)
l Interest	(135)	0	(135)	(144)	0	(167)	(23)	(90)	(97)	(7)
m Recharges	(459)	0	(459)	(459)	0	(459)	0	(306)	(268)	38
<b>Income</b>	<b>(27,936)</b>	<b>0</b>	<b>(27,936)</b>	<b>(28,395)</b>	<b>0</b>	<b>(28,868)</b>	<b>(473)</b>	<b>(18,878)</b>	<b>(9,660)</b>	<b>(334)</b>
n Appropriation to Earmarked reserves	3,392	0	3,392	3,819	0	4,252	433	3,392	4,233	841
o Statutory Mitigation on Capital Financing	0	0	0	0	0	0	0	0	0	0
<b>Net Expenditure / (Income)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>904</b>	<b>1,932</b>	<b>512</b>
<b>Use of Reserves</b>										
Balance as at 1 April 2017	3,502	0	3,502	3,502	0	3,502	0			
Use in Year	0	0	0	0	0	0	0			
<b>Balance as at 31 March 2018</b>	<b>3,502</b>	<b>0</b>	<b>3,502</b>	<b>3,502</b>	<b>0</b>	<b>3,502</b>	<b>0</b>			

**Housing Revenue Account Forecast 2017/18**  
**at 30 November 2017 - Period 8**  
**Deputy Chief Executive - Simon Leftley**

Forecast Outturn Variance	Year to Date Variance
a.	
b. Resident patrol services at Victoria Ward partially offset by lower council tax on void properties.	
c.	
d.	
e.	
f.	
g.	
h. Interest on internal borrowing.	
i.	
j. Rental income is higher than estimated because of a lower number of voids than allowed for in the budget.	
k. Other income is higher than target because of an increase in privately funded Careline.	
l. HRA's share of interest received on investments is higher than estimated in the budget.	
m.	
n. Underspend will be transferred to the HRA capital investment reserve.	
o.	





**Capital Programme Budget  
Monitoring 2017/18**

**Period 8**

**as at 30<sup>th</sup> November 2017  
Departmental Summary**

## Capital Programme Monitoring Report – November 2017

### 1. Overall Budget Performance

The revised Capital budget for the 2017/18 financial year is £66.573million which includes all changes agreed at November Cabinet. Actual capital spend at 30<sup>th</sup> November is £34.029million representing approximately 51% of the revised budget. This is shown in Appendix 1. (Outstanding creditors totalling £0.564million have been removed from this figure).

The expenditure to date has been projected to year end and the outturn position is forecast to reflect the Project Manager's realistic expectation. This is broken down by Department as follows:

Department	Revised Budget 2017/18 £'000	Outturn to 30 November 2017/18 £'000	Expected outturn 2017/18 £'000	Latest Expected Variance to Revised Budget 2017/18 £'000	Previous Expected Variance to Revised Budget 2017/18 £'000
Chief Executive	17,899	13,656	17,874	(25)	-
People	9,348	4,895	8,182	(1,166)	-
Place	28,486	13,229	28,078	(408)	-
Housing Revenue Account (HRA)	10,840	2,249	6,900	(3,940)	(2,742)
<b>Total</b>	<b>66,573</b>	<b>34,029</b>	<b>61,034</b>	<b>(5,539)</b>	<b>(2,742)</b>

The capital programme is expected to be financed as follows:

Department	Council Budget £'000	External Funding		Total Budget £'000
		Grant Budget £'000	Developer & Other Contributions £'000	
Chief Executive	17,893	-	6	<b>17,899</b>
People	230	9,118	-	<b>9,348</b>
Place	17,439	10,280	767	<b>28,486</b>
Housing Revenue Account (HRA)	10,135	-	705	<b>10,840</b>
<b>Total</b>	<b>45,697</b>	<b>19,398</b>	<b>1,478</b>	<b>66,573</b>
As a percentage of total budget	68.6%	29.2%	2.2%	

The funding mix for the total programme could change depending on how much grant and external contributions are received by the Council by the end of the year.

The grants and external contributions position to 30<sup>th</sup> November is as follows:

Department	Grant Budget £'000	Developer & Other Contributions Budget £'000	Total external funding budget £'000	External funding received £'000	External funding outstanding £'000
Chief Executive	-	6	6	-	6
People	9,118	-	9,118	4,220	4,898
Place	10,280	767	11,047	9,519	1,528
Housing Revenue Account (HRA)	-	705	705	705	-
<b>Total</b>	<b>19,398</b>	<b>1,478</b>	<b>20,876</b>	<b>14,444</b>	<b>6,432</b>

## 2. Department Budget Performance

### Department of the Chief Executive

The revised capital budget for the Department of the Chief Executive is £17.899million. The budget is distributed across various scheme areas as follows

Department of the Chief Executive	Revised Budget 2017/18 £'000	Outturn to 30 November 2017/18 £'000	Expected outturn 2017/18 £'000	Latest Forecast Variance to Year End 2017/18 £'000	Previous Forecast Variance to Year End 2017/18 £'000
Asset Management (Property)	16,924	13,080	16,899	(25)	-
Transformation	301	270	301	-	-
Cemeteries & Crematorium	492	306	492	-	-
<b>Subtotal</b>	<b>17,717</b>	<b>13,656</b>	<b>17,692</b>	<b>(25)</b>	<b>-</b>
Priority Works (see table)	182	-	182	-	-
<b>Total</b>	<b>17,899</b>	<b>13,656</b>	<b>17,874</b>	<b>(25)</b>	<b>-</b>

Priority Works	£'000
Budget available	500
Less budget allocated to agreed schemes	(318)
Remaining budget	182

Actual spend at 30<sup>th</sup> November stands at £13.656million. This represents 76% of the total available budget.

### Asset Management (Property)

Demolition of Herbert Grove has now been completed on target and on budget.

The second phase of procurement has commenced on the reconstruction and enhancement of the Library car park and spend of £100k is expected in 2017/18. The remaining budget of £25k will be included as a carry forward request in the report to January Cabinet.

The work on the new Beach Huts is nearing completion with only some technical issues delaying handover. This scheme will be completed before year end.

The contractors are on site for the works at Ropers Farm cottage and this is scheduled to complete before Christmas although this is weather dependant.

## **Transformation**

The Channel Shift project remains on budget. The go live date has been delayed with a revised date of mid-January 2018. The initial User Acceptance Testing (UAT) period has now been extended. The tender for phase two has been completed and support has been commissioned for requirements gathering and detailed costs which will be finalised during February 2018.

## **Cemeteries and Crematorium**

A priority works budget for Sutton Road Cemetery road works was identified and these works have now been completed within budget.

The final solution has been decided for the boiler replacement at Southend Crematorium. The specification has been drawn up and the tender has been submitted to procurement. This scheme is still expected to complete within this financial year.

## **Priority Works**

The Priority works provision budget currently has £182k remaining unallocated.

## **Summary**

A carry forward request of £25k for the Library car park reconstruction and enhancement will be included in the report to January Cabinet.

## Department for People

The revised Department for People budget totals £9.348million.

Department for People	Revised Budget 2017/18 £'000	Outturn to 30 November 2017/18 £'000	Expected outturn 2017/18 £'000	Latest Expected Variance to Year End 2017/18 £'000	Previous Expected Variance to Year End 2017/18 £'000
Adult Social Care	697	145	697	-	-
General Fund Housing	1,510	736	1,510	-	-
Condition Schemes	704	429	704	-	-
Devolved Formula Capital	173	172	173	-	-
Early Years	536	225	536	-	-
Primary and Secondary School Places	5,728	3,188	4,562	(1,166)	-
<b>Total</b>	<b>9,348</b>	<b>4,895</b>	<b>8,182</b>	<b>(1,166)</b>	<b>-</b>

Actual spend at 30<sup>th</sup> November stands at £4.895million. This represents 52% of the total available budget.

### Adult Social Care

The Community Capacity grant is used to enable vulnerable individuals to remain in their own homes and to assist in avoiding delayed discharges from hospital. Plans for 2017/18 include project management for social care redesign, costs of sheltered housing review outcomes, development of independent living centre and investment in technology and equipment to promote independence.

### General Fund Housing

The Private Sector Renewal scheme is in place to ensure that the private sector stock is kept in a good condition to enable the authority to assist its most vulnerable residents.

The Disabled Facilities scheme is programmed to spend around £1.5million in 2017/18 in-line with the adaptations framework.

### Condition Schemes

A budget of £704k has been allocated to address larger conditions in schools where the cost is over the schools capabilities to fund. Most of these works have been undertaken over the school summer holidays to minimise disruption to the schools. Retentions of £17k are being held for works completed last year at six primary schools.

### Devolved Formula Capital

This is an annual devolution of dedicated capital grant to all maintained schools. The grant for 2017/18 is £173k. This grant amount will reduce as further maintained schools convert to academy status.

## **Primary and Secondary School Places**

The primary expansion programme is now complete with final retention payments of £50k being held against four projects until the twelve month snagging period is over. A watching brief of demand against availability will be kept. If a need is identified, a further expansion of primary places will be explored to ensure that the council's statutory duty to provide a good school place for all those that request it can be met.

A secondary expansion programme is progressing to ensure that the extra places supplied in primary are matched in secondary as they are needed. The contractors are on site at Shoeburyness High School and St Thomas More is currently at the planning application stage. A feasibility study is currently progressing at another Secondary school with other schools to start imminently. Works at Wentworth Road and Southchurch High School site are also underway. A reprofile of the Secondary School expansion programme has resulted in a carry forward request of £1.166million to be included in the report to January Cabinet.

### **Summary**

A carry forward request of £1.166million on the Secondary School expansion scheme will be included in the report to January Cabinet.

## Department for Place

The revised capital budget for the Department for Place is £28.486million. This includes all changes approved at November Cabinet. The budget is distributed across various scheme areas as follows:

Department for Place	Revised Budget 2017/18 £'000	Outturn to 30 November 2017/18 £'000	Expected outturn 2017/18 £'000	Latest Expected Variance to Year End 2017/18 £'000	Previous Expected Variance to Year End 2017/18 £'000
Culture - Leisure	272	9	220	(52)	-
Culture - Parks	491	55	432	(59)	-
Culture - Libraries	55	277	55	-	-
Culture - Theatres	235	81	235	-	-
Culture - Museums	780	7	780	-	-
Other Culture	418	247	418	-	-
Culture S106 Agreements	301	38	274	(27)	-
ICT Programme	3,068	1,745	3,098	30	-
Airport Business Park	6,117	2,072	6,117	-	-
Better Queensway – Regeneration	628	159	628	-	-
Incubation Centre	34	-	34	-	-
Other Enterprise, Tourism & Regeneration	59	24	59	-	-
Southend Pier	2,479	667	2,479	-	-
Coastal Defence & Foreshore	277	135	277	-	-
Highways and Infrastructure	6,359	4,317	6,359	-	-
Highways S106 Agreements	246	4	246	-	-
Parking Management	492	119	292	(200)	-
Section 38, 278 & 78 Agreements	75	24	75	-	-
Local Transport Plan	1,698	1,310	1,598	(100)	-
Local Growth Fund	3,582	1,593	3,582	-	-
Community Safety	20	10	20	-	-
Transport	200	54	200	-	-
Energy Saving Projects	600	282	600	-	-
<b>Total</b>	<b>28,486</b>	<b>13,229</b>	<b>28,078</b>	<b>(408)</b>	<b>-</b>



Actual spend at 30<sup>th</sup> November stands at £13.229million. This represents 46% of the total available budget.

## **Culture**

The light fitting replacement at Chase Sports and Fitness Centre has been programmed for February half term in conjunction with the school and leisure operator. Property services are currently drawing up the specification.

Works on the Building Management System at Southend Leisure and Tennis Centre are scheduled to commence in early February and continue until May 2018. A carry forward request of £50k will be included in the report to January Cabinet to enable the works to continue.

The remaining £2k on the Belfairs Swim Centre scheme will be included in the report to January Cabinet as a carry forward request. This is to complete any final works in the new financial year.

Various parks furniture and play equipment schemes are currently underway with procurement currently working on some final purchases for the year. Orders have now been placed for the equipment at Sidmouth Park with installations expected to take place in the new year. These installations are dependent on weather conditions.

The Playground Gate replacement scheme has experienced a slight delay due to the procurement process. Budget of £59k will be included in the report to January Cabinet as a carry forward request.

Various Culture S106 schemes are taking place with regards to public art, landscaping and tree replacements. Carry forward requests totalling £27k in relation to local play facilities and Shoebury park maintenance will be included in the report to January Cabinet.

## **ICT**

The phone migration and re-tender scheme is running ahead of schedule and an accelerated delivery request of £30k will be included in the report to January Cabinet.

Over one hundred sites have now been migrated to the new fibre network under the Southend and Schools Network Migration scheme. The remaining sites are to be completed during December.

## **Airport Business Park**

The Airport Business Park scheme has secured outline consent for the whole site and detailed consent for the first phase of the infrastructure and the new Westcliff Rugby Club Clubhouse. The works for the former started on site November 2016 and include the roundabout off Cherry Orchard Way and the spine road onto the site. Installation of the utilities will allow completion of this first phase of development. These are facing a delay due to issues with the utilities plan and the contractor but are being managed through the governance set out in the Development Agreement. The clubhouse work has started more recently and is programmed to have a 52 week build period. The pitches have already been laid and are playable. The move to the new location will enable the onsite road and utilities infrastructure to be completed, subject to planning consent from Rochford District Council. The phase two infrastructure works, offsite walking and cycling and a new innovation centre will be supported by Local Growth Fund (LGF) funding as well as Council capital. Archaeological works are required on the phase two area prior to commencing

development. Based on the finds from phase one archaeology, a revised scope is still under discussion with Essex County Council which has resulted in some delay. At the same time the procurement of the archaeologists is being tested in regards to compliance with the Development Agreement and spend of LGF. Dedman Grey and Kemsley have been retained as the agents for the site and have a growing list of interested parties at different stages of discussion. We hope to soon be able to announce the first business park occupiers with the agreement of commercially confidential terms for the first plot sale (Freehold 6.8 Acres) with an option to acquire a further adjacent plot being progressed. In the meantime plans and operating models for the innovation centre are being scoped ready to submit a planning application and procure a partner to run the centre. The current budget profile across financial years is considered appropriate at this stage.

### **Better Queensway - Regeneration**

Consultation is now live on the Better Queensway scheme and will run until 15<sup>th</sup> December. The project team and board are currently reviewing and updating procurement documents with a view to commencing procurement in the spring. This is subject to approval of the post-consultation Cabinet report in February.

### **Incubation Centre**

There is currently an issue with the heating system which is to be addressed. The cost of this will be split with the Beecroft Gallery.

### **Other Enterprise, Tourism and Regeneration**

Other schemes include a budget for Resorts assets which has funded purchases of benches, high security litter bins and picnic units.

### **Southend Pier**

The current spend projections on all pier schemes are subject to favourable weather conditions.

The tender document is currently being prepared for the bearing refurbishment scheme on the pier. Works are anticipated to start in January 2018.

A structural engineer has been appointed for a four year period plus an option of one additional year for condition works on the pier. An order has been placed for the condition survey and shelters. The tender for the public convenience works has been delayed due to planning.

Tender evaluation is currently in progress in conjunction with procurement for a structural consultant on phase two of the Prince George extension and the timber outer pier head works which will be commencing shortly.

### **Coastal Defence and Foreshore**

A budget for improving the resilience of the borough to flooding from extreme weather events has been included in the 2017/18 capital programme. Works have now commenced at Harp House and the other main areas to be worked on include the airport, City Beach and Shoebury Common.

### **Highways and Infrastructure**

An allocation of £102k has been received from the Department for Transport for the maintenance of pot holes across the borough. The rest of the Highways Maintenance programme is underway and will continue for the remainder of the financial year.

The Street Lighting budget is a multi-million pound, multi-year scheme to be part funded by the Challenge Fund from the Department for Transport. The Department for Transport have agreed a revised completion date of 31<sup>st</sup> March 2018 with a programme in place to replace concrete columns in six remaining roads and some heritage lanterns to be replaced. Other works include concrete sleeving, lantern modifications and sign light replacements.

### **Parking Management**

An updated parking strategy has been commissioned which will form the basis of improvement plans to the borough car parks. Feedback from the recent review is currently being assessed for any upgrade requirements.

A carry forward request of £200k will be include in the report to January Cabinet for the car park infrastructure improvements scheme to action any upgrade requirements identified.

### **Section 38, 278 and 78 Schemes**

There are a number of S38, S278 and S78 schemes all at various stages. Some of the larger schemes include works on pedestrian crossings and foot path improvements at the airport and works at Fossetts Farm.

### **Local Transport Plans (LTP Schemes)**

The Local Transport Plan schemes cover various areas including better networks, traffic management, better operation of traffic control systems and bridge strengthening.

Refurbishment works of expansion joints on Belton Gardens bridge are underway as aprt of the bridge strengthening programme.

A carry forward of £100k will be included in the report to January Cabinet for the Better Networks and Traffic Management scheme.

### **Local Growth Fund**

The A127 Growth Corridor projects will support the predicted growth associated with London Southend Airport and the Joint Area Action Plan (JAAP) proposals developed by Southend, Rochford and Essex County Councils to release land and create 7,380 high value jobs. The improvement will also support background growth of Southend and Rochford.

The final business case for A127 Kent Elms junction improvements has been approved by the South East Local Enterprise Partnership and all funding has been received.

There has been a delay to National Grids works which has had a knock on effect causing a delay to completing BT diversions. The BT diversions have caused a delay to the completion of the outbound new lane. Three lanes inbound and two new pedestrian crossings were in place at the end of June 2017. Monitoring of the junction continues and a traffic survey is being undertaken which will also monitor behaviours. The new footbridge is currently under design.

Options are being prepared to put forward for the business case at the Bell junction and air quality implications are to be investigated. A draft engagement and consultation document

has been prepared and reviewed. Air quality specialist work has now commenced and the pedestrian and layby parking survey is now complete.

### **Community Safety**

Whilst the CCTV Equipment Renewal scheme is moving forward with consultation, the implementation is likely to be delayed and the majority of the budget has been carried forward into 2018/19. The scheme ties in with the development of the Southend Intel Hub and the process for testing any camera solutions to ensure they are fit for purpose in the future and the subsequent procurement process with take the scheme beyond March 2018.

### **Transport**

The road safety audit stage three has now been reviewed on the A127 Tesco junction improvements with minor adjustments now complete. Works to the steps at Strawberry Fields are yet to be completed.

Southend Transport Model is an on-going scheme to support various multi modal transport projects. A review of the model is complete with options on updating the model to be considered.

### **Energy Saving Projects**

Several projects have been identified from the energy efficiency budget including the feasibility study for the old Beecroft building which is currently awaiting procurement and the feasibility for the combined heat and power works at Civic 1 which have now commenced.

The energy scheme at the Beecroft and Central Museum building is now substantially complete and the final invoices are yet to come in.

### **Summary**

Carry forward request to be included in the report to January Cabinet are Belfairs Swim Centre for £2k, Southend Leisure and Tennis Centre Building Management System for £50k, Playground Gates for £59k, Culture S106 schemes for £27k, Car Park Infrastructure Improvements for £200k, Local Transport Place Better Networks and Traffic Management scheme for £100k,

An accelerated delivery request will be included in the report to January Cabinet for Phones migration and Re-tender for £30k.

## Housing Revenue Account

The revised budget for the Housing Revenue Account capital programme for 2017/18 is £10.840million. The latest budget and spend position is as follows:

Housing Revenue Account	Revised Budget 2017/18 £'000	Outturn to 31 October 2017/18 £'000	Expected outturn 2017/18 £'000	Forecast Variance to Year End 2017/18 £'000	Previous Forecast Variance to Year End 2017/18 £'000
Decent Homes Programme	6,703	1,890	5,415	(1,288)	-
Council House Adaptations	565	187	565	-	-
Sheltered Housing	345	-	345	-	-
Other HRA	3,227	172	575	(2,652)	(2,742)
<b>Total</b>	<b>10,840</b>	<b>2,249</b>	<b>6,900</b>	<b>(3,940)</b>	<b>(2,742)</b>

The actual spend at 30<sup>th</sup> November of £2.249million represents 21% of the HRA capital budget.

### Decent Homes Programme

Spend on the Decent Homes programme is expected to be lower than anticipated due to lower numbers of properties needing improvement works within the financial year however this will not impact on the decency figure that is to be achieved. A carry forward of £1.288million has been identified to be included in the report to January Cabinet.

The tender for the windows has now been returned and the second leaseholder consultation period is now underway.

### Council House Adaptions

This budget relates to minor and major adaptations in council dwellings. Spend depends on the demand for these adaptations and works are currently in progress for 2017/18.

### Sheltered Housing

This budget is to be used in conjunction with the Sheltered Housing review.

### Other HRA

The housing construction scheme is progressing well and following an investigation with Anglian Water, the culvert has been found to be in the ownership of the Council. The specification for the culvert is currently being finalised by the Council's engineers along

with the contractors. The process will be finalised shortly along with the programme of works for the culvert diversion. It is anticipated that the remainder of the highways works and the culvert enabling works will begin in late January. The tender for the overall build contractor has been extended until January 2018 to accommodate this change and further consultation will be undertaken with both local members and residents shortly. A carry forward of £2.742million will be included in the report to January Cabinet to continue the scheme into 2018/19.

A tower block leasehold had been purchased as part of the Queensway scheme and an accelerated delivery request of £90k will be included in the report to January Cabinet to fund this.

## **Summary**

Carry forward requests of £2.742million for the HRA Housing Construction scheme and £1.288million of the Decent Homes programme will be included in the report to January Cabinet.

An accelerated delivery request of £90k will be included in the report to January Cabinet for the purchase of a Queensway tower block leasehold.

## Summary of Capital Expenditure at 30th November 2017

### Appendix 1

	Original Budget 2017/18 £000	Revisions £000	Revised Budget 2017/18 £000	Actual 2017/18 £000	Forecast outturn 2017/18 £000	Forecast Variance to Year End 2017/18 £000	% Variance
Chief Executive	6,400	11,499	17,899	13,656	17,874	(25)	76%
People	13,582	(4,234)	9,348	4,895	8,182	(1,166)	52%
Place	48,140	(19,654)	28,486	13,229	28,078	(408)	46%
Housing Revenue Account	8,610	2,230	10,840	2,249	6,900	(3,940)	21%
	76,732	(10,159)	66,573	34,029	61,034	(5,539)	51%
<b>Council Approved Original Budget - February 2017</b>	<b>76,732</b>						
Chief Executive amendments	12,157						
People amendments	(8,402)						
Place amendments	(13,650)						
HRA amendments	3,596						
Carry Forward requests from 2016/17	6,206						
Accelerated Delivery requests to 2016/17	(856)						
Budget re-profiles (June Cabinet)	(11,927)						
New external funding	2,717						
<b>Council Approved Revised Budget - November 2017</b>	<b>66,573</b>						

**Actual compared to Revised Budget spent is £34.029M  
or 51%**

